

**TOWN OF PARADISE
PUBLIC COUNCIL MEETING
TUESDAY, APRIL 3, 2018
TOWN HALL, PARADISE
8:00 P.M.**

PRESENT:	Chairperson	Dan Bobbett, Mayor
	Deputy Mayor	Elizabeth Laurie
	Councillor	Paul Dinn
	Councillor	Allan English
	Councillor	Patrick Martin
	Councillor	Deborah Quilty
	Councillor	Sterling Willis
	Director of Corporate Services	Terrilynn Smith
	Director of Planning & Protective Services	Alton Glenn
	Director of Infrastructure & Public Works	Garry Spencer
	Facility Manager	Jennifer Janes
	Acting Assistant Town Clerk	Melanie Bartlett
ABSENT:	Chief Admin. Officer	Lisa Niblock
	Director of Recreation & Leisure Services	Conrad Freake

1. The meeting was called to order by Chairperson Bobbett at 8:00 p.m.

2. **PROCLAMATION:**

Mayor Bobbett read and signed a Proclamation proclaiming April 15-21, 2018 as Volunteering week. Vice Chair Roberta Hewitt attended the signing of the proclamation.

3. **ADOPTION OF THE MINUTES:**

1. M18-095 **Moved by Councillor Quilty, seconded by Councillor Willis to adopt the Minutes of the March 20, 2018 Committee of the Whole Meeting.**

Motion carried

2. M18-096 **Moved by Councillor Martin, seconded by Councillor Paul Dinn to adopt the Minutes of the March 20, 2018 Public Meeting.**

Motion carried.

4. **BUSINESS ARISING FROM THE MINUTES:**

There was no business arising from the minutes of the March 20, 2018 Committee of the Whole Meeting

Councillor Willis informed Council that in the minutes of the March 20, 2018 Public Meeting, page 6 item 7.7 referencing the Kinsmen Open Mic, Silent Auction and 50/50 draw, the date was originally April 21, 2018. Councillor Willis stated due to other commitments the date has been changed to May 5, 2018.

5. **PERMITS:**

1. **M18-097 Moved by Councillor Martin, seconded by Councillor Dinn to approve application, C2018-064, for a home based business (Cancer Coaching – personal service) at 34 Carlingford Street, subject to no objections being received in response to the Notice of Discretionary Use and eleven (11) conditions.**

Motion carried.

2. **M18-098 Moved by Deputy Mayor Laurie, seconded by Councillor Martin to approve application, DU2018-039, for a dog grooming business (personal service) at 1556 Topsail Road, subject to no objections being received in response to the Notice of Discretionary Use and ten (10) conditions.**

Motion carried.

3. **M18-099 Moved by Deputy Mayor Laurie, seconded by Councillor Quilty to approve in principal application, D2018-027, for a ten unit condominium development at 1666 Topsail Road subject to nine (9) conditions.**

Motion carried.

6. **COMMITTEE REPORTS:**

FINANCE COMMITTEE:

1. Accounts for Payment

M18-100 Moved by Councillor Dinn, seconded by Deputy Mayor Laurie that invoices in the amount of \$ 891,568.81 be approved for payment as submitted by the Director of Corporate Services.

Motion carried.

Note: Councillor Quilty left the Council Chambers due to a potential conflict of interest

6. **COMMITTEE REPORTS:**

FINANCE COMMITTEE:

2. Payroll and Benefits

M18-101 Moved by Councillor Dinn, seconded by Deputy Mayor Laurie that total payroll and benefits for the month of March 2018 in the amount of \$1,150,171.57 be approved for payment, as submitted by the Director of Corporate Services.

Motion carried.

Note: March included 3 pay periods for the bi-weekly payroll

3. Reimbursement due to change in road cut policy (IPW-007)

M18-102 Moved by Councillor Dinn, seconded by Councillor Willis to reimburse the property owners that had completed work under the old road cut policy (IPW-007) adopted in August 2017 for the difference in cost of using non-shrink fill vs. 19.0mm (3/4") washed crushed stone.

Motion carried.

4. **M18-103 Moved by Councillor Dinn, seconded by Councillor Quilty to endorse Councillor Sterling Willing to stand for election on FCM's Board of Directors for the period starting in June 2018 and ending June 2019 and that Council assumes all costs associated with Councillor Sterling Wills attending the FCM's Board of Directors Meetings.**

Motion carried.

PLANNING COMMITTEE

1. **M18-104 Moved by Councillor Quilty, seconded by Councillor Martin.**

"BE IT RESOLVED that the order issued by the Town of Paradise on March 28, 2018 to the owner of 15 McNamara Drive concerning dilapidated vehicles and miscellaneous debris located at Civic #15 McNamara Drive be confirmed."

Motion carried.

6. **COMMITTEE REPORTS:**

PLANNING COMMITTEE

- 2 M18-105 Moved by Councillor Quilty, seconded by Councillor Willis.

“BE IT RESOLVED that the order issued by the Town of Paradise on March 28, 2018 concerning dilapidated vehicles and miscellaneous debris located at Civic #30 Stormont Street be confirmed.”

Motion carried.

3. M18-106 Moved by Councillor Quilty, seconded by Deputy Mayor Laurie.

“BE IT RESOLVED that the order issued by the Town of Paradise on March 29, 2018 concerning the placement of a wharf on the crown reservation adjacent to Civic #152 Three Island Pond Road without a permit be confirmed.”

Motion carried.

4. M18-107 Moved by Councillor Quilty, seconded by Deputy Mayor Laurie.

“BE IT RESOLVED that the Town of Paradise approve the submitted Terms of Reference for the preparation of a Land Use Assessment Report associated with the redevelopment proposal for the property at 1641 Topsail Road.”

Motion carried.

INFRASTRUCTURE & PUBLIC WORKS COMMITTEE

1. M18-108 Moved by Councillor Willis, seconded by Councillor Quilty.

“BE IT RESOLVED that the Town of Paradise approve Change Order No. 1 for additional tasks for Topsail Road, McNamara Drive, Clearview Heights Roundabout.”

Motion carried.

6. **COMMITTEE REPORTS:**

INFRASTRUCTURE & PUBLIC WORKS COMMITTEE

2. M18-109 Moved by Councillor Willis, seconded by Councillor Dinn.

“BE IT RESOLVED that the Town of Paradise obtain Weirs Construction Limited, P.O. Box 14091, Manuel’s, CBS to provide Granular Materials for 2018 season for the bid price of \$105,000 plus HST.”

Motion carried.

RECREATION COMMITTEE

1. M18-110 Moved by Deputy Mayor Laurie, seconded by Councillor Martin.

“BE IT RESOLVED that the Town of Paradise approve Change Order #2 in the amount of \$9,750.10 for the construction of a tunnel to allow the Zamboni to safely access arena A during the Paradise Double Ice Complex Roof Replacement.”

Motion carried.

7. **NEW/UNFINISHED BUSINESS:**

1. Councillor Dinn informed Council about emails that have been received from residents with several safety concerns regarding the proposed building at the corner of Tippyary Street and McNamara Drive. He suggested sending information out to residents explaining to them what is actually going there and what Council is doing to mitigate the issues.
2. Councillor Dinn informed Council that he has received concerns from residents on Ravenwood Crescent regarding the new school that is going up across from Diane Whalen Soccer Complex. He suggested for information to be sent out to residents addressing their concerns of the location of the school. Councillor Quilty will forward to Planning Committee.
3. Councillor Dinn informed Council that he has received some responses back from the residents of Clearview Heights. He stated that the residents of Clearview Heights have some requests regarding the new Roundabout. He also stated the residents would like to hear back from Council regarding their issues by April 9, 2018. Councillor Dinn noted that the next Communications Meeting is April 9, 2018 and would not be able to provide the residents with responses to their requests until after this date.

7. **NEW/UNFINISHED BUSINESS:**

5. Councillor Quilty stated that the new Municipal Plan and Development Regulations that has been adopted by the Town of Paradise have now been registered by the Province. The Municipal Plan and Development Regulations will officially become law once it's published in the Newfoundland gazette on Friday April 6, 2018.

Councillor Quilty congratulated the Planning Staff on the tremendous job they have done on developing the new Municipal Plan and Development Regulations.

6. Deputy Mayor Laurie commented on the New Municipal Plan and Development Regulations. She stated that the residents of Paradise had a big part in the development of the plan. Deputy Mayor Laurie thanked the Imagine Paradise Committee on their contributions towards the Municipal Plan and Development Regulations.

Deputy Mayor Laurie informed Council that the Town received a Public Outreach and Communications Award for Imagine Paradise from the Atlantic Planners Institute.

7. Councillor Martin informed Council that there is still a rodent issue around the Octagon Heights area. He suggested for Council to remind residents to clean up after their pets to avoid these issues. He stated that he has spoken with residents of the areas and stated that the issue has increased and needs to be addressed once again.
8. Councillor Willis informed Council that by 2030 the Federal Government will roll out a plan to have all existing homes and businesses brought up to national building code.
9. Councillor Willis informed Council that the cost for the St. Thomas Line Waste Water Treatment Plant upgrading is under the budgeted cost of approximately \$1 million. Councillor Willis tabled a report from the FCM's meeting.
10. Deputy Mayor Laurie informed Council that the Town is seeking proposals to develop a Recreation Open Space Master Plan. This will be a long term plan and will be based on the Town's visions and feedback from residents. There will be a public consultation for all residents of Paradise to give their feedback on recreation and programming. Deputy Mayor Laurie stated that the RFP closes April 6, 2018.

Deputy Mayor Laurie wished Councillor Willis good luck on his election for the FCM's Board of Directors.

7. NEW/UNFINISHED BUSINESS:

11. Councillor Willis thanked all Council for their support in his re-election on the FCM's Board of Directors.
 12. Councillor English informed Council about a complaint that he had received from a resident on Sullivan's Road regarding 3 or 4 vehicles parked on road which is obstructing the site line of the road. Alton Glenn, Director of Planning and Protective Services indicated that the complaint was investigated and he will submit a report to Council.
 13. Councillor English asked if parking on lawns is acceptable. Mayor Bobbett stated that if the vehicle is registered to the owner of the home the vehicle is able to park on the lawn. Mayor Bobbett suggested bringing in a bylaw to have issue rectified. Alton Glenn, Director of Planning and Protective Services will have this looked into.
8. **M18-111 Moved by Councillor Quilty, seconded by Deputy Mayor Laurie to adjourn the meeting at 8:44 p.m.**

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk

**TOWN OF PARADISE
COMMITTEE OF THE WHOLE
TUESDAY, APRIL 3, 2018
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6:00 P.M.**

PRESENT:	Chairperson	Dan Bobbett, Mayor
	Deputy Mayor	Elizabeth Laurie
	Councillor	Paul Dinn
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	Councillor	Patrick Martin
	Councillor	Deborah Quilty
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	Director of Corporate Services	Terrilynn Smith
	Director of Planning & Protective Services	Alton Glenn
	Director of Infrastructure & Public Works	Garry Spencer
	Facility Manager	Jennifer Janes
	Acting Assistant Town Clerk	Melanie Bartlett

ABSENT:	Chief Admin. Officer	Lisa Niblock
	Director of Recreation & Leisure Services	Conrad Freake

1. The meeting was called to order by Chairperson Bobbett at 6:10 p.m.

2. **FINANCE COMMITTEE:**

1. Accounts for payment

Council recommended that accounts in the amount of \$891,568.81 be approved at the April 3, 2018 Public Meeting.

Note: Councillor Quilty left Chambers due to potential conflict of interested.

Councillor English asked why some purchase orders were generated after the invoice date. Director of Corporate Services stated that some of the invoices from vendors are generated when they give the town a quote for the work that is required. When vehicles and Equipment are sent to vendor for inspection to see what is wrong with the vehicle, the vendor will then send the Town an estimated quote for the work that is required. The way the vendors billing system works is that the vendor generates an invoice once the equipment is received in their garage. Once the invoice is received by the Town then the town has to generate a purchase order to match the price of the work that is completed.

2. FINANCE COMMITTEE:

2. Payroll and Benefits

Council recommended that total payroll and benefits for the month of March 2018 in the amount of \$1,150,171.57 be approved at the April 3, 2018 Public Meeting.

3. Reimbursement due to Change in Road Cut Policy (IPW-007)

At the Public Council meeting of March 20, 2018, Council adopted the revised Road Cut Policy (IPW-007) to change the requirement to use non-shrink fill to 19.0mm (3/4") washed crushed stone. There are currently 3 properties that had completed the work previously under the old policy using non-shrink fill for a much higher cost.

Council recommended that the Town of Paradise reimburse the property owners that had completed work under the old Road Cut Policy (IPW-007) adopted in August 2017 for the difference in the cost of using non-shrink fill vs 19.0mm (3/4") washed crushed stone.

3. PERMITS:

1. 34 Carlingford Street C2018-064
Application for a home based Cancer Coaching Business – Personal Service.

Council recommended to approve application subject to no objections being received in response to the Notice of Discretionary Use. The following conditions of approval will apply:

1. The development to meet the Development Standards/Regulations of the Residential Medium Density (RMD) Use zone in the Paradise Municipal Plan/Regulations, 2004.
A copy of the Town's Development Regulations, 2004 is available upon request.
2. All work shall be carried out in accordance with the requirements of the Regulations, the terms of this permit and all other rules and regulations of the Town of Paradise.
3. The issue of this permit does not exempt the applicant from obtaining any other permits or approvals required by law.
4. The work authorized by this permit shall not be used or occupied without an Occupancy Permit from the Town of Paradise.
5. Any placard issued by the Town of Paradise relating to the work authorized by this or any other permit must be displayed in full public view on the site.
6. There will be no parking of any commercial vehicles in excess of ¾ tonne (or as otherwise described in current Town of Paradise Commercial Vehicle Regulations) on the lot or the street without the special permission of Council;
7. This permit does not authorize the use or occupancy of Crown Land or other lands without

3. PERMITS:

1. 34 Carlingford Street C2018-064 (cont'd)

a lease or grant from the Crown or permission of the owner.

 8. The home based business will be monitored for a period of one (1) year, if any issues arise, the Town of Paradise may withdraw the home based business permit.
 9. The Business must be owner/operated.
 10. Prior to the issuance of a home based business occupancy permit, the applicant must submit approval (or a letter of exemption) from Service NL in relation to Fire, Life Safety and Building Accessibility.
 11. The following regulations apply to a home based business operating in a dwelling in an RMD Use zone:
 - The dwelling unit is occupied as a residence by the professional or business user;
 - The use is clearly subsidiary to the residential use, and does not detract from the residential character of the surrounding area;
 - No more than 25% of the total floor area, up to a maximum of 45 square metres, is devoted to such a use;
 - No wholesale sales or storage of goods is carried out, retail sales are incidental and subsidiary to the approved use, and no repairs to vehicles or heavy machinery is carried out;
 - There will not be more than two non-resident employees working regularly in the dwelling;
 - No regular parking of more than three non-resident owned vehicles will be permitted on the lot or the street reservation adjacent to the lot;
 - The parking of commercial vehicles is subject to a permit being issued by Council, and subject to the Town of Paradise Commercial Vehicle Regulations;
 - Activities associated with the use are not hazardous, and do not cause noticeable noise, odour, dust, fumes, night lights, or other inconvenience or nuisance to the neighbouring residents;
 - All activities, such as the delivery or movement of goods, that could possibly disturb neighbours are limited to the hours of 8 a.m. to 8 p.m.;
 - There will be no repair, major maintenance, dismantling, or scrapping of vehicles;
 - Signs are limited to a name plate not exceeding 0.4 square metres, affixed to the face of the dwelling at the entrance to the business or service;
 - There will be no storage of unsightly materials or waste outdoors;
 - No change will be made in the type, class, intensity or extent of the business or service without a permit; and
 - The development and operation of the home-based business will be subject to conditions outlined in a permit issued by the Town of Paradise.
2. 1556 Topsail Road DU2018-039

Application for a Dog Grooming Business

Council recommended to approve application subject to no objections being received in response to the Notice of Discretionary Use. The following conditions of approval will apply:

3. PERMITS:

2. 1556 Topsail Road

DU2018-039 (cont'd)

1. The development must comply with the standards of the Mixed Development use zone, Paradise Development Regulations, 2004.
A copy of the Town's Development Regulations, 2004 is available upon request.
2. A site visit is required prior to a renovation permit being issued.
3. Any construction or building alteration must conform to the current National Building Code of Canada and any ancillary code at the time the permit is issued.
4. Prior to the occupancy permit being issued for the tenant fit-up, the following information must be submitted:
 - a. Approvals from Service NL in relation to Fire/Life Safety and Building Accessibility.
 - b. Proof of ownership and/or lease agreement of the amount of land/building as shown on the application. A legal survey and property description of the land shown on the application must also be attached.
 - c. Two sets of building plans (for any proposed renovations) that meet the standards of the National Building Code.
5. All work shall be carried out in accordance with the requirements of the Paradise Development Regulations, the terms of this permit, and all other rules and regulations of the Town of Paradise.
6. The issue of this permit does not exempt the permit holder from obtaining any other permits or approvals required by law.
7. Any permit placard issued by the Town of Paradise relating to the work authorized must be displayed in full public view on the site.
8. This permit does not authorize the occupancy or use of Crown Land or other lands without a lease, grant, or other permission of either the Crown Division, Department of Government Services and Lands, or the rightful owner.
9. A permit will be required for any signage other than the main side for the primary façade of the building. Mobile signs are not permitted unless a permit has been obtained.
10. Parking is required based on one space for every 20 square meters of gross floor area. The town will not permit double parking or parking one vehicle behind the other. If parking becomes an issue on site due to the operation of this business, the Town of Paradise reserves the right to require the business owner and/or the property owner to ensure sufficient parking is available. Absolutely no on-street parking will be permitted.

Councillor Dinn he stated that in the past, several complaints have been received regarding the snow clearing and parking. He asked how the town will rectify this once the business goes there. Mayor Bobbett stated that the parking is allowable in the front. The issues are with the pile of snow on the corner. Councillor Willis asked if proper signage could be placed in the area. Mayor Bobbett stated that it will be the building owner's responsibility to place the proper signage there.

3. **PERMITS:**

2. 1556 Topsail Road DU2018-039 (cont'd)

Director of Planning and Protective Services stated that MEO's are usually called to have the vehicles towed if they are obstructing the trucks from snow clearing.

3. 1666 Topsail Road D2018027
Application for approval in principle for ten-unit condominium development

Council recommended to approve the approval in principle subject to the following conditions:

1. The development must comply with the standards of the Mixed Development (MXD) Zone, Paradise Development Regulations, 2004, as amended.
2. Development Approval and building permit to be obtained prior to commencement of development.
3. Construction must conform to the current **National Building Code of Canada, and any ancillary code.**
4. All work shall be carried in accordance with the requirements of the Paradise Development Regulations, the terms of this permit, and all other rules and regulations of the Town of Paradise.
5. Prior the issuance of a Development Approval, the applicant must submit the following:
 - i A legal survey and property description of the land shown on the application.
 - ii Proof of ownership of the land shown on the application.
 - iii Two (2) complete sets of engineered site plan and building plans designed by a professional engineer licensed to practice in Newfoundland and Labrador. Plans must include, but are not limited to, detail for existing site conditions, proposed site work, provisions for storm and water/sewer servicing, landscaping, lighting, parking and signage.
 - iv Two complete sets of architectural plans prepared by a professional architect licensed to practice in Newfoundland and Labrador. Building plans must meet the standards of the current National Building Code.
 - v Approvals from Service NL in relation to Fire/Life Safety & Building Accessibility, subject to verification of the Building Class.
6. A building permit will not be issued until such time as a Development Approval has been granted and all requirements of the Development Approval have been met. The construction of the proposed building must conform to the National Building Code of Canada at the time a building permit is issued.
7. This approval does not authorize the occupancy or use of Crown Land or other lands without a lease, grant, or other permission of the Crown Division, Department of Government Services and Lands, or the rightful owner.

3. PERMITS:

2. 1556 Topsail Road DU2018-039 (cont'd)

8. This application is "Approved in Principle" only. A separate application must be submitted for Development Approval. The Town of Paradise reserves the right to add additional conditions to any future Development Approval issued subsequent to this "Approval in Principle".

9. A Trunk Sewer Assessment Fee will apply to the proposed development. The fee is based on a rate of \$7810.00 per gross hectare.

Note: A \$2500 Infrastructure Improvement Fee is assessed on all new buildings constructed within the Town of Paradise.

4. PLANNING COMMITTEE:

1. Order to be confirmed - 15 McNamara Drive

Council recommended to confirm the Order issued to the Owner at 15 McNamara Drive, Paradise concerning the dilapidated vehicle(s) and miscellaneous debris located at Civic #15 McNamara Drive.

2. Order to be confirmed – 30 Stormont Street

Council recommended to confirm the Order issued to the owner at 30 Stormont Street, Paradise concerning dilapidated vehicle(s) and miscellaneous debris located at Civic # 30 Stormont Street.

3. Order to be confirmed – 152 Three Island Pond Road

Council recommended to confirm the Order issued to the owner at 152 Three Island Pond Road, Paradise concerning the placement of a wharf on the crown reservation adjacent to civic #152 Three Island Pond Road without a permit.

4. 8 Tanya Place

Council was advised that the order served on 8 Tanya Place for operating a home based office from the property has been appealed and submitted to the Regional Appeal Board.

4. PLANNING COMMITTEE:

5. 152 Three Island Pond Road

Council reviewed a memo from Planning Committee that addressed concerns regarding 152 Three Island Pond Road.

Councillor Dinn asked that the Planning Committee review the information to ensure all concerns were addressed.

6. ACAN Redevelopment Proposal – Land Use Assessment Report Terms of Reference

The New Town of Paradise Municipal Plan provides Council with the ability to require preparation of a Land Use Agreement Report (LUAR) to assist in the review of development proposals. This report is prepared by suitably qualified person(s) to assess a development proposal.

The LUAR Terms of Reference contains the requirement for the preparation of a traffic impact study for the full proposed development. The study will utilize data collected via other traffic studies/plans for Paradise and update it to include the impacts created by the proposed development.

Also included are the requirement for the preparation of a Landscape plan prepared by a Landscape Architect and a Land Use Assessment prepared by a Land Use Planner to assure the proposed project conforms to the requirements of the new Plan and Development Regulations.

The LUAR does not take place of any other requirements the applicant will have in relation to the project (submission of project drawings, grading plan, etc.)

Council recommended to approve the submitted Terms of Reference for the preparation of a Land Use Assessment Report associated with the redevelopment proposal for the property at 1641 Topsail Road.

Councillor Dinn informed Council that residents had brought forward some concerns with the development. He would like to make sure that whoever is doing the report will be made aware of the issues brought forward such as the movement of the trail and the gas bar contaminating the rivers.

5. ECONOMIC DEVELOPMENT COMMITTEE:

No reports for this meeting.

6. COMMUNICATIONS COMMITTEE:

No reports for this meeting.

7. INFRASTRUCTURE & PUBLIC WORKS COMMITTEE:

1. Topsail Road, McNamara Drive, Clearview Heights Roundabout – Change Order #1 – Additional Tasks

The original fee proposed by Progressive Engineering and Consulting (PEC) and Harbourside Transportation Consultants (HTC) for the proposed roundabout did not cover several tasks including street lighting at the roundabout, landscaping plans and traffic control drawings.

Council recommended to approve Change Order #1 for additional Tasks for Topsail Road, McNamara Drive, Clearview Heights Roundabout.

2. Supply of Granular Materials for 2018

The Town recently invited tenders for the supply and Delivery of Granular Materials for 2018 season. A number of companies expressed interest in this tender with five companies submitting qualifying bids by the tender closing time.

Council recommended obtaining Weirs Construction Limited, P.O. Box 14091, Manuels, CBS to provide Granular Materials for 2018 season for the bid price of \$105,000 plus HST.

3. St. Thomas Waste Water Treatment Plant Change Order Update

St. Thomas Line Waste Water Treatment Plant is currently being upgraded. This project is funded under the CWWF.

The Original contract with Allied construction Management was for \$3,722,966.14 and the original consultant fees were \$383,868.85 for a total of \$4,156,834.99. Change orders to date total \$207,844.40. Total approved to date: \$4,364,679.39.

Council was informed that the project to date is approximately \$1 million under budget.

8. RECREATION COMMITTEE:

1. Change Order #2 – Arena Roof Replacement Tunnel

The arena roof is being replaced through an insurance claim as a result of severe wind damage in 2017. During the review it was discussed to have both a tunnel and wall constructed. It was determined only the tunnel will be required. The construction of the tunnel is to allow the Zamboni to safely access arena A during the Paradise Double Ice Complex Roof Replacement.

Council recommended to approve Change Order #2 in the amount of \$9,750.10.

9. CORRESPONDENCE:

1. Federation of Canadian Municipalities

Federation of Canadian Municipalities represents the interests of municipalities on policy and program matters that fall within federal jurisdiction. FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government.

Council recommended endorsing Councillor Sterling Willis to stand for election on FCM's Board of Directors for the period starting in June 2018 and ending June 2019.

Council assumes all costs associated with Councillor Willis attending the FCM's Board of Directors meetings.

Councillor English inquired about the cost associated with Councillor Willis attending the FCM's Meetings. Mayor Bobbett stated that it was agreed that Councillor Willis will use his Professional Development Allowance for the cost of the FCM's meetings.

Councillor Willis stated that the government provides an Asset Management Program Funding for municipalities up to \$50,000. Councillor Willis also stated that there is funding under Social Infrastructure. Mayor Bobbett asked to have the information forwarded to the Recreation Committee.

9. CORRESPONDENCE:

2. St. John's and District Labour Council

The St. John's and District Labour Council has invited Council to participate in their annual wreath laying ceremony observing the National Day of Mourning for workers killed or injured in the workplace to be held on Saturday April 28, 2018 at 12 noon.

Mayor Bobbett asked Council if anyone would be interested in attending. Councillor Dinn kindly accepted the invitation.

10. OTHER BUSINESS:

1. Deputy Mayor Laurie inquired about signage around the roundabout. She asked if signage regarding do not pass heavy trucks could be placed in the area. Councillor Willis will add to the Infrastructure and Public Works Committee Agenda.

2. Councillor Willis asked if the town could look into getting solar lights around the walking trails. Deputy Mayor Laurie stated that this could be added for review when completing the recreation master plan.

11. Meeting adjourned at 7:11p.m.

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk

BILLS FOR PAYMENT

03-Apr-18

SUPPLIER	INVOICE	AMOUNT	DESCRIPTION
A. Harvey & Company Limited	S0041327	55,499.76	Bulk road salt.
A. Harvey & Company Limited	S0041181	29,596.42	Bulk road salt.
Allied Construction Management Inc.	1487	215,849.77	St. Thoams Line wastewater plant upgrade
Altus Group	263187	12,650.00	Appraisal (1-59 Clearview Heights)
Brown & Way Surveys	31235-11437	19,320.00	Property surveys- Clearview Heights
CBCL	449915	51,279.94	St. Thomas Line wastewater treatment plant upgrade
City of St. John's	RW 201801-3	141,904.12	Water consumption- Jan. 2018
Credit Recovery (2003) Ltd	02/01/2018-02/28/2018	8,675.08	February collection fees
Glenn Nichols Engine Services Ltd	1694	6,230.61	Service on unit #26
Jordan Construction Ltd	4211	9,964.18	Holdback release - Town Hall renovations
Newfoundland Power Inc.	Mar. 16, 2018	55,860.53	Electric charges
North Atlantic	2018.02.28	38,507.18	Fuel
Progressive Engineering & Consulting Inc.	2017-059-1	44,475.68	2018 water & sewer upgrades
Progressive Engineering & Consulting Inc.	2015-025-5	23,876.76	Sanitary sewer upgrades
Spectrum Investigation and Security (1998) Ltd	IN28706	6,835.17	Security Services- January
Western Hydraulic 2000 Ltd	6159	14,501.50	Larochelle parts for tandems
Workplace Health & Safety	A0562360	156,542.11	Current year estimate

Be it resolved that invoices in the amount of **\$891,568.81** be approved for payment, as submitted by the Director of Corporate Services.

