

**TOWN OF PARADISE  
PUBLIC COUNCIL MEETING  
TUESDAY, JUNE 5, 2018  
TOWN HALL, PARADISE  
8:00 P.M.**

PRESENT: Chairperson Dan Bobbett, Mayor  
Deputy Mayor Elizabeth Laurie  
Councillor Patrick Martin  
Councillor Deborah Quilty  
Councillor Sterling Willis  
Director of Corporate Services Terrilynn Smith  
Director of Planning & Protective Services Alton Glenn  
Director of Infrastructure & Public Works Garry Spencer  
Director of Recreation & Leisure Services Conrad Freake  
Acting Assistant Town Clerk Melanie Bartlett

ABSENT: Councillor Paul Dinn  
Councillor Allan English  
Chief Admin. Officer Lisa Niblock

1. The meeting was called to order by Chairperson Bobbett at 8:19 p.m.

2. **PROCLAMATION:**

Mayor Bobbett read and signed a proclamation declaring June 2018 to be recreation month.

3. **ADOPTION OF THE MINUTES:**

1. M18-156 **Moved by Councillor Quilty, seconded by Councillor Willis to adopt the Minutes of the May 15, 2018 Committee of the Whole Meeting.**

**Motion carried**

2. M18-157 **Moved by Councillor Martin, seconded by Councillor Willis to adopt the Minutes of the May 15, 2018 Public Meeting.**

**Motion carried.**

4. **BUSINESS ARISING FROM THE MINUTES OF THE COMMITTEE OF THE WHOLE FOR MAY 15, 2018:**

There was no business arising from the minutes.

5. **BUSINESS ARISING FROM THE MINUTES OF THE PUBLIC MEETING FOR MAY 15, 2018:**

Councillor Willis stated that in the minutes of May 15, 2018 Public Meeting page 6 item #13 noted that a letter was written supporting the ban on single use bags. He asked if staff had looked into this. Mayor Bobbett stated that he will look into it and let Councillor Willis know.

6. **PERMITS:**

1. M18-158 Moved by Councillor Willis, seconded by Deputy Mayor Laurie to approve application, C2018-147 for approval to construct a 148m<sup>2</sup> accessory building 6 meters in height at 15 Sherbrooke Street subject to no objections being received from the Discretionary Use Notice and subject to fifteen (15) conditions.

Motion carried.

2. M18-159 Moved by Councillor Martin, seconded by Deputy Mayor Laurie to approve application, S2018-008 to convert four semi-detached dwellings to four three-unit row dwelling in the Market Ridge Subdivision subject to six (6) conditions.

Motion carried.

7. **COMMITTEE REPORTS:**

**FINANCE COMMITTEE:**

1. Accounts for Payment

M18-160 Moved by Councillor Quilty, seconded by Deputy Mayor Laurie that invoices in the amount of \$2,612,319.66 be approved for payment as submitted by the Director of Corporate Services.

Motion carried.

7. **COMMITTEE REPORTS:**

**FINANCE COMMITTEE:**

2. Annual Donation Policy

M18-161 Moved by Councillor Quilty, seconded by Deputy Mayor Laurie.

**“BE IT RESOLVED that the Town of Paradise approve the list of eligible recipients under the Donation Program in the amount of \$9,250 as presented.”**

**Motion carried.**

Councillor Martin asked if there was a deadline for submissions for the donation program. Mayor Bobbett responded there was a deadline for the submissions. Councillor Martin asked how the remainder works for the funding where the Town budgeted \$20,000 but had \$9,000 in submissions. Can people or organizations still apply for the remainder of the funding. Mayor Bobbett stated that there is other funding that has been approved to that program throughout the year that wouldn't fit under that part of the policy. The monies that are allotted would be towards other programs.

M18-162 Moved by Councillor Quilty, seconded by Councillor Willis.

**“BE IT RESOLVED that the Town of Paradise approve the donation for the Paradise District Girl Guides under the annual Donation Program in the amount of \$500.”**

**Motion carried.**

Note: Deputy Mayor Laurie left the Chambers due to potential conflict of interest.

3. Youth Venture Program

M18-163 Moved by Councillor Quilty, seconded by Councillor Martin.

**“BE IT RESOLVED that the Council of the Town of Paradise waive the permit and licensing fees for youth wishing to start-up a new business in the Town of Paradise during the period May 1, 2018 to September 1, 2018.”**

**Motion carried.**

7. **COMMITTEE REPORTS:**

**PLANNING COMMITTEE**

1. M18-164 Moved by Councillor Quilty, seconded by Councillor Willis.

**“BE IT RESOLVED that the order served on May 19, 2018 concerning the construction and backfilling along the common boundary of Civic #30 Clearview Heights without a permit and deemed to be hazard to public health and safety be confirmed.”**

**Motion carried.**

2. M18-165 Moved by Councillor Quilty, seconded by Deputy Mayor Laurie.

**“BE IT RESOLVED that the order served on May 18, 2018 concerning the construction and backfilling along the common boundary of Civic #32 Clearview Heights without a permit and deemed to be hazard to public health and safety be confirmed.”**

**Motion carried.**

3. M18-166 Moved by Councillor Quilty, seconded by Councillor Willis.

**“BE IT RESOLVED that the Town Council of Paradise refuses to tolerate the location of the accessory building at 43 Dungarven Street and requires that the structure be relocated so it is in compliance with the Town of Paradise Development Regulations.”**

**Motion carried.**

4. M18-167 Moved by Councillor Quilty, seconded by Councillor Willis.

**“BE IT RESOLVED that the Town of Paradise extend the deadline outlined in the Work Order issued to 30 and 32 Clearview Heights as follows: the deadline to remove the backfill material is extended to July 1, 2018 and the deadline to remove the remaining structure is extended to July 15, 2018. With the exception of the deadlines, all other terms remain in effect.”**

**Motion carried.**

7. **COMMITTEE REPORTS:**

**COMMUNICATIONS COMMITTEE**

1. M18-168 Moved by Deputy Mayor Laurie, seconded by Councillor Martin.

**“BE IT RESOLVED that the Town of Paradise adopt the Social Media Policy CS-029 dated June 5, 2018, submitted by the Manager of Communications. The Social Media Policy will become effective June 6, 2018.”**

**Motion carried.**

2. M18-169 Moved by Deputy Mayor Laurie, seconded by Councillor Willis.

**“BE IT RESOLVED that the Town of Paradise adopt the Media Relations Policy CS-030 dated June 5, 2018, submitted by the Manager of Communications. The Media Relations Policy will become effective June 6, 2018.”**

**Motion carried.**

**INFRASTRUCTURE & PUBLIC WORKS COMMITTEE**

1. M18-170 Moved by Councillor Willis, seconded by Councillor Martin.

**“BE IT RESOLVED that the Town of Paradise proceed with a basic landscaping design at the roundabout at Topsail Road, McNamara Drive, and Clearview Heights.”**

**Motion carried.**

2. M18-171 Moved by Councillor Willis, seconded by Councillor Quilty.

**“BE IT RESOLVED that the Town of Paradise ratify the decision made by Council on May 25, 2018 to obtain Clearaway Contracting, 537 St. Thomas Line, Paradise to complete the traffic line painting for the 2018 season for the bid price of \$250,500 plus HST.”**

**Motion carried.**

Note: Deputy Mayor Laurie left the Chambers due to potential conflict of interest.

3. M18-172 Moved by Councillor Willis, seconded by Deputy Mayor Laurie.

**“BE IT RESOLVED that the Town of Paradise approve Change Order no.11 in the amount of \$57,778.76 plus HST for UV Equipment repairs at the St. Thomas Line Wastewater Treatment Plant.”**

**Motion carried.**

7. **COMMITTEE REPORTS:**

**INFRASTRUCTURE & PUBLIC WORKS COMMITTEE**

4. M18-173 Moved by Councillor Willis, seconded by Deputy Mayor Laurie.

**“BE IT RESOLVED that the Town of Paradise offer the property owner at 115 St. Thomas Line, \$3,478.00 plus HST as quoted by First Choice Paving and Landscaping, to complete the necessary drainage repairs themselves.”**

**Motion carried.**

5. M18-174 Moved by Councillor Willis, seconded by Councillor Martin.

**“BE IT RESOLVED that the Town of Paradise obtain Sonic Electrical, 1660 Topsail Road, Paradise to carry out the light pole fixture replacement at the arena parking lot at the quoted price of \$7,198.00 plus HST.”**

**Motion carried.**

6. M18-175 Moved by Councillor Willis, seconded by Councillor Quilty.

**“BE IT RESOLVED that the Town of Paradise obtain Xylem, 157 Glencoe Drive, Mount Pearl to carry out Preventative Maintenance on all Town owned lift stations for one year at a cost of \$5,379.25 Plus HST.”**

**Motion carried.**

**RECREATION COMMITTEE**

1. M18-176 Moved by Deputy Mayor Laurie, seconded by Councillor Quilty.

**“BE IT RESOLVED that the Town of Paradise approve the funding request from the East Coast Trail Association at a cost of \$16,700 HST included to complete upgrades to the East Coast Trail within the Town of Paradise Boundary.”**

**Motion carried.**

2. M18-177 Moved by Deputy Mayor Laurie, seconded by Councillor Martin.

**“BE IT RESOLVED that the Town of Paradise award professional engineering services to Jewer Bailey Consultants at a cost of \$12,362.50 HST included to complete lighting design work for Peter Barry Duff Baseball Field.”**

**Motion carried.**

7. **COMMITTEE REPORTS:**

**RECREATION COMMITTEE**

3. M18-178 Moved by Deputy Mayor Laurie, seconded by Councillor Willis.

**“BE IT RESOLVED that the Town of Paradise approve the request from Paradise Minor Baseball for an additional \$200,000 to complete the lights at Peter Barry Duff Memorial Park, if no other sources of funding become available.”**

**Motion carried.**

It was noted that Council will only approve the request from Paradise Minor Baseball if they are unsuccessful in finding other sources of funding. Mayor Bobbett stated that if Minor Baseball finds other sources of funding then the Town’s contribution will be less than approved. Deputy Mayor Laurie stated that this funding approval will get the project started. She also stated that if Minor Baseball didn’t have the commitment from the Town then they would lose the funding from the Jays Care Foundation. Deputy Mayor Laurie informed Council that the contribution from the Town is a budgeted item.

8. **NEW/UNFINISHED BUSINESS:**

1. Councillor Willis informed Council that the Blue Jays are coming to the Town this summer in respect to the donation that they are donating to Paradise Minor Baseball.
2. Councillor Willis commended staff on their quick response to the washout that occurred on St. Thomas Line at Stapleton’s Road during the heavy rain fall that occurred on Wednesday May 30, 2018.
3. Councillor Quilty asked for an update on the new school project. Mayor Bobbett responded and informed Council that staff have been working with the Department of Transportation and Works to develop a plan to move forward and come up with some timelines. He stated there are some challenges that the department are encountering but they are still moving forward and committed to making the project happen.
4. Councillor Quilty informed Council that the new retaining wall on Topsail Road has been disgraced with graffiti. Mayor Bobbett asked for staff to have the graffiti cleaned up.

8. **NEW/UNFINISHED BUSINESS:**

5. Councillor Quilty passed along congratulations to Councillor Willis on his election at the Federation of Canadian Municipalities. Councillor Willis was elected as Director for the FCM representing Newfoundland and Labrador.
6. Deputy Mayor Laurie stated that she had the opportunity of being a keynote speaker at the Wellness Coalition of Avalon East's annual gathering. She stated it was an incredible opportunity to share with them about the wonderful things that the Town provides to promote wellness. She thanked staff for being of great assistance. She received a lot of positive feedback from those who were in attendance about the Town's recreations programs, trails and Town facilities and in particular Paradise Park. Deputy Mayor Laurie also stated that during the question and answer portion a lady had thanked Paradise Council for having an arena that is an accessible facility. This lady was one of the founding members who brought sledge hockey to the Province of Newfoundland and Labrador and she wanted to pass along her thanks.
7. Mayor Bobbett stated that the Town is hosting the 50+ Wellness Expo on Saturday June 9, 2018 with lots of activities and entertainment.
8. Councillor Willis stated the FCM represents more than 90% of the Province. The FCM has done a number of things for Municipalities across the country. The gas tax was a big thing that FCM got the government to agree on that was initiated a few years ago. He also stated that the FCM was instrumental in getting the Federal Government to do the infrastructure bank financing for Municipalities. This assists Municipalities who want to get loans from the Federal Government to install infrastructure at a lower price in percentage. Councillor Willis stated that the Town has been a part of the FCM for a number of years. He also stated there are Municipalities across the country in Northern Canada with 169 people who are members of the FCM.
9. **M18-179 Moved by Deputy Mayor Laurie, seconded by Councillor Quilty to adjourn the meeting at 9:00 p.m.**

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Dan Bobbett, Mayor

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Terrilynn Smith, Town Clerk



**TOWN OF PARADISE  
COMMITTEE OF THE WHOLE  
TUESDAY, JUNE 5, 2018  
TOWN HALL, PARADISE  
6:00 P.M.**

PRESENT:	Chairperson	Dan Bobbett, Mayor
	Deputy Mayor	Elizabeth Laurie
	Councillor	Patrick Martin
	Councillor	Deborah Quilty
	Councillor	Sterling Willis
	Director of Corporate Services	Terrilynn Smith
	Director of Planning & Protective Services	Alton Glenn
	Director of Infrastructure & Public Works	Garry Spencer
	Director of Recreation & Leisure Services	Conrad Freake
	Acting Assistant Town Clerk	Melanie Bartlett

ABSENT:	Councillor	Paul Dinn
	Councillor	Allan English
	Chief Admin. Officer	Lisa Niblock

1. The meeting was called to order by Chairperson Bobbett at 6:20 p.m.

**2. FINANCE COMMITTEE:**

1. Accounts for payment

Council recommended that accounts in the amount of \$2,612,319.66 be approved at the June 5, 2018 Public Meeting.

2. Annual Donation Policy

As per the Town's Donation Policy, the Town issued a request for applications for funding under the Annual Donation Program. The requests were reviewed by both the Director of Corporate Services and the Director of Recreation and Leisure Services in accordance with the criteria under the Donation Policy.

It is recommended that annual donations be awarded to the eligible applicants as submitted. The total amount of the donations under this program is \$8750. The total amount budgeted for 2018 was \$20,000.

The Finance Committee recommends approving the list of eligible recipients under the Annual Donation Policy.

Council recommended that the Town of Paradise approve the list of eligible recipients under the Donation Policy in the amount of \$8,750 as presented.

Council recommended that the Town of Paradise approve the donation for Paradise District Girl Guides under the Annual Donation Policy in the amount of \$500.

Mayor Bobbett declared that he is involved with one of the organizations applying for a donation under the Annual Donation Policy. He asked for Deputy Mayor Laurie to poll Council to ask if he would be in conflict. Deputy Mayor Laurie stated that Mayor Bobbett has declared that he is a member of the Paradise Running Club and that they have applied for funding under the Town's Annual Donation Policy. The committee has accepted the application from the Paradise Running Club and they are entitled to receive the donation.

Deputy Mayor Laurie asked Council if Mayor Bobbett is in conflict. Councillor Willis asked Mayor Bobbett if there was any monetary gain. Mayor Bobbett stated that he is not on the committee of the Paradise Running Club and that he pays the yearly membership fee. Councillor Quilty stated that she feels that the Mayor is not in conflict but there is potential for public perception. She is reluctant to say that there is a possibility that Mayor Bobbett could be in potential conflict.

Deputy Mayor Laurie asked for clarification from Director Smith. Director Smith stated that if you are a member of the organization that you are not assumed to be in conflict because you are not involved in the decision making. Mayor Bobbett stated that he is not a member of the executive and is not involved in any decision making associated with the club. Deputy Mayor Laurie asked for a vote as to whether Mayor Bobbett was in conflict of interest.

Vote: not in conflict – Councillor Willis, Councillor Quilty, Councillor Martin and Deputy Mayor Laurie.

Council voted unanimously that Mayor Bobbett was not in conflict of interest.

Deputy Mayor Laurie declared conflict of interest with the Paradise District Girls Guides annual donation as she sits on the executive.

3. Youth Venture Program

The Regional Coordinator from the Youth Ventures Program submitted a letter to the Town requesting that the fee for permits and licence be waived for youth age 12-29 looking to start their own business.

The Finance Committee reviewed the request from the Youth Ventures Program at the meeting held on May 16, 2018. The Committee recommends that the Town support the program by waiving permit and licensing fees during the period of May 1 – September 1, 2018. This is an initiative that the Town has supported in the past.

Council recommends that the Town of Paradise waive the permit and licensing fees for youth wishing to start-up a new business in the Town of Paradise during the period May 1, 2018 - September 1, 2018.

### 3. PERMITS:

1. 15 Sherbrooke Street C2018-147  
Application for approval to construct a 148 m<sup>2</sup> accessory building 6 meters in height.

Council recommended proceeding with advertising and approving the application with the following conditions subject to no objections being received.

1. The development to meet the standards of the Rural Residential Mixed (RR) use zone, Town of Paradise Development Regulations, 2016.
2. Any construction or building alteration must conform to the current **National Building Code of Canada, and any ancillary code.**
3. All work shall be carried out in accordance with the requirements of the Regulations, the terms of this permit and all other rules and regulations of the Town of Paradise.
4. The issue of this permit does not exempt the applicant from obtaining any other permits or approvals required by law.
5. Any placard issued by the Town of Paradise relating to the work authorized by this or any other permit must be displayed in full public view on the site.
6. An accessory building shall not be located: within 1.2 meters from any property boundary; 2.0 meters from the main building; and, not within any easement area.
7. Accessory structure not permitted to be located in the Conservation (CON) use zone.
8. Accessory buildings are permitted provided the buildings are clearly incidental and complimentary to the main buildings' character, size and use.
9. The accessory building must be located on the lot on which the main building is located.
10. Accessory buildings shall not be used for human habitation.
11. The maximum lot coverage for all accessory buildings is 148 m<sup>2</sup> and a maximum height of 6.0 meters. Accessory buildings must not have a negative effect on neighbouring properties.
12. Accessory buildings shall not be used for commercial or industrial uses on a residential property.
13. Repairs to vehicles, other than minor vehicle maintenance, are prohibited in accessory buildings.

14. The exterior cladding of the accessory building shall match or coordinate with the exterior siding of the main dwelling on the lot and shall be residential in character.
15. Prior to a permit being issued, the applicant is required to provide an updated scaled drawing showing the distance of the accessory building from the side and rear boundary.

2. 1764-1766 Topsail Road D2018-071  
Application for approval in principle to replace two existing apartment buildings with a Four unit row house, three unit row house and semi-detached dwelling.

Councillor Willis asked if the developer will be demolishing the structures that are currently there. Mayor Bobbett stated that there will be two new structures built and all landscaping will be completed as outlined in the development agreement.

Council recommends advertising for Discretionary Use and having the results brought back to Council for recommendation.

3. Market Ridge Subdivision S2018-008  
Change to a previously adopted plan. The application is to convert four semi-detached dwellings to four three-unit row dwellings.

Council recommended to approve the application with the following conditions:

1. The development to meet the standards of the Residential High Density (RHD) Use Zone in the Town of Paradise Development Regulations, 2016.
2. A revised Development Agreement will be required to be executed.
3. The developer is required to submit revised engineered plans, including, but not limited to, grading plan, lot layout plan and site servicing plans showing all affected services, and any required changes to the lot boundaries.
4. Park Outfitting fees must be paid to the Town for any additional lots.
5. All construction must meet the 2015 National Building Code.
6. All other conditions of the development approval issued June 18, 2015 will apply to this development.

#### 4. **PLANNING COMMITTEE:**

1. Order – 30 Clearview Heights

Council recommended to confirm the order issued on May 19, 2018 concerning the construction and backfilling of a retaining structure located along the common boundary of Civic #30 Clearview Heights without a permit and deemed to be a hazard to public health and safety.

### Order - 32 Clearview Heights

Council recommended to confirm the order issued on May 18, 2018 concerning the construction and backfilling of a retaining structure located along the common boundary of Civic #32 Clearview Heights without a permit and deemed to be a hazard to public health and safety.

#### 2. Request to extend Work Order – 30 & 32 Clearview Heights

A work order was served on the Owners of 30 Clearview Heights and 32 Clearview Heights requiring that the retaining wall be removed due the wall “deemed to be a hazard to public health and safety”. The Order specified that the work be carried out with the backfill material on the upper side removed by the owner of 32 Clearview Heights by June 1, 2018 and the remaining structure be removed by June 15, 2018.

The owner of 32 Clearview Heights has requested an extension to July 1, 2018 to remove the backfill material. The resident indicated that additional time is required to obtain quotes and have the work completed. If the extension is granted the June 15, 2018 deadline to remove the remaining structure must also be extended.

The Town was advised that extending the deadline should not put the Town at additional risk. Both property owners are made aware of the terms and conditions of the extension.

Council recommended that the Town of Paradise extend the deadlines outlined in the work order issued to 30 and 32 Clearview Heights. The deadline to remove the backfill material is extended to July 1, 2018. The deadline to remove the remaining structure is extended to July 15, 2018. All other terms of the order remain in effect with the exception of these two extensions.

#### 3. 43 Dungarven Street

Council was advised that a request was received for a tolerance letter for 43 Dungarven Street. A compliance letter has been issued to this resident regarding an accessory building that did not meet requirements.

The property owner is requesting a tolerance for the non-compliance.

The Planning Committee recommends that Council require the accessory building be relocated to meet the requirements of the Residential Medium Density zone.

Council recommended that the structure be relocated so it is in compliance with the Town of Paradise Development Regulations.

Mayor Bobbett stated that there was an email voting poll regarding this recommendation due to time constraints. Councillor Martin asked if all Council responded back to the email poll. Director Glenn stated that not everyone responded but a majority voted to agree with Committee recommendations. Director Smith responded that the policy that was adopted by Council in September states that all members of Council are expected to participate in the email pole and all emails will require a read receipt response within 24 hours. If a member of Council prefers not to vote on an issue because of conflict of interest or abstention it will need to be communicated with Council Members. Mayor Bobbett stated that if a Council member asked to abstain they would have to ask Council's permission, Council would either grant or deny the abstention.

Mayor Bobbett asked how Council will proceed with the vote where not all Council members replied to the email vote. Director Smith responded that the Policy was adopted by Council and that policy was not adhered too. She suggested that Mayor Bobbett should follow up with Council Members to advise them that the policy requires all Council members to respond to the email voting. Mayor Bobbett stated that he would like to have clarification from Municipal Affairs to determine if Municipal Affairs recognizes email voting as a valid vote. If Municipal Affairs recognize email voting to be the same as a council meeting setting than the same rules should apply.

Councillor Martin stated that even though all Council members may not be present they should still be required to vote, unless the Council member is unavailable. Mayor Bobbett responded that the Municipalities Act is clear that in Council settings you have to vote or declare otherwise. He also stated if someone is abstaining and they should be voting then it has to be addressed. Councillor Quilty asked if the email poll would be treated the same as a poll in a Council meeting? If Council members are absent from a meeting and a vote takes place then the majority vote makes the decision. Mayor Bobbett responded that the decision would be made but the issue is if a Councillor responds after stating that they never received the email. Director Glenn stated that a read receipt was added to the email poll and all Council members received and read the email. Mayor Bobbett stated that a Councillor must abstain from the email vote to not respond.

Mayor Bobbett asked Council if everyone is in favor of asking for direction from Municipal Affairs on how to proceed with the email voting.

Vote: For - Councillor Willis, Councillor Martin, Councillor Quilty, Deputy Mayor Laurie and Mayor Bobbett.

Council voted unanimously to ask for direction from Municipal Affairs.

4. 99B Ortega Drive

Correspondence was received from the owners of 99B Ortega Drive concerning their property. The correspondence included emails, photos and a survey asking Council to consider giving approval for a building permit for one house on the 99B parcel, using a right of way from Ortega Drive as a driveway.

Issuance of a building permit by the Town requires, among other things, that a property have frontage on a public road. Development in that area could potentially be undertaken through approval of a development plan which illustrates how road frontage could be achieved. Issuing a building permit for the property at 99B as requested is not permissible under the Town of Paradise Development Regulations.

Councillor Martin stated that there are other properties in the Town that have private lane ways. He asked if there is a way that the Town could put restrictions on the property that would allow the home owner to access his land. Mayor Bobbett responded that this is not possible because it's a private lane way. It's understood that there are two registered owners of the property and the rest of the property is in dispute. Councillor Quilty stated there is no motion for this particular issue. Council should notify the resident of the decision from the Planning Committee meeting.

Director Glenn stated that the resident does not own the land in which he is trying to access the property. It's a right of way as oppose to a road way. Director Glenn also stated the right of way was being utilized by two different property owners. Mayor Bobbett responded that even if the owner did have access or could show ownership of the right of way there are regulations that the Town has to follow.

Mayor Bobbett asked for clarification if the private lane that is in question is public access or right of way. Director Glenn responded that he understands that it's a right of way for more than one of property owners as oppose to public access.

Councillor Willis inquired if the piece of property is fronting on a publicly maintained road. Mayor Bobbett stated that there is access from a publicly maintained road through a right of way but the right of way is not owned by the individual. Councillor Willis stated that in the Town's regulations you have to be fronting on a publicly maintained road in order to get a permit to build. Director Glenn confirmed that you do need frontage on a public road. Councillor Willis stated that the owner is not on a publicly maintained road because his land is so far in; he only has access through the right of way. Mayor Bobbett asked how the development was handled in the past where the policy didn't state the regulations.

Councillor Willis stated if a development is on the back of another development, it would be creating a back lot development. He stated that in the policy you have

to be fronting onto a publicly maintained road and the Town does not allow back lot development. Councillor Martin stated that he would be ok with the back lot development even though the Town does not allow it, due to the fact that there are only two registered owners to the property in question. He stated that the chances of anyone else being able to develop in the area would probably not occur. The owners who actually have clear titles to the property are the only two people who want to build. Councillor Martin also stated that according to the property owner the access or right of way is supposed to be an access for all. Director Glenn stated that it can be used as a right of way but not in an approved development act. Mayor Bobbett asked if there is any circumstance where the owner of the property would be able to develop. Director Glenn stated that there was an approval in principle given 10 years ago for a configuration of a subdivision through the property. Mayor Bobbett responded that there was a plan that would have given access for the road but the plans changed and they would have had to go to Council for approval. Director Glenn stated that Council would have approved the final plan in the configuration of Sherbrook as it is today. Mayor Bobbett asked if the application was advertised. Director Glenn responded that if it was discretionary use it would have been advertised but if it was a permitted use then it wasn't necessary to advertise.

Councillor Quilty commented on the right of way and asked if the owner could acquire full title and access to the right of way. The right of way is only giving him access to the land on the back which means he doesn't have access on the main road but if he had the title for the right of way there is a small chance that Council could revisit that particular application again. The owner could obtain legal documentation that would give him some legal access saying that he has acquired this piece of property which is consider being the right of way to his land.

Councillor Martin asked if the owner had full access/ownership to the right of way would the Planning Committee consider bringing the application back to committee for review even though the right of way is only 17 feet wide. Councillor Quilty stated that the application would be reconsidered. Director Glenn stated the owner sent an email to Council asking to approve a building permit utilizing the right of way as it exists. Mayor Bobbett stated if legal ownership of the right of way was obtained then the possibility could exist. Director Glenn stated that the planning committee would have to revisit the entire application to see if that is possible.

Councillor Willis asked if the Town knows who owns the land that is on both sides of the access and if they are paying taxes on the property. Councillor Willis stated the only way for the owner to obtain access is to acquire the title. Councillor Quilty commented that he wouldn't need to acquire the title but he will need a deed of conveyance to show that he has acquired the piece of land. Deputy Mayor Laurie suggested that the owner get legal ownership of the right of way and then Council could look at other options.



Mayor Bobbett asked for Councillor Quilty to call or email the owner and explain to him what Council has discussed. She will send an update to Council.

Planning Committee is in agreement with the letter CAO Niblock issued to the residents and recommended no change in this position.

Mayor Bobbett asked Council if under the current conditions would they agree to not support the request.

Vote: For – Councillor Willis, Councillor Martin, Councillor Quilty, Deputy Mayor Laurie and Mayor Bobbett

Council voted unanimously not to support the request.

**5. ECONOMIC DEVELOPMENT COMMITTEE:**

There were no reports for the meeting.

**6. COMMUNICATIONS COMMITTEE:**

1. Corporate Social Media Policy

The Town of Paradise uses social media platforms as well as a corporate website for the purposes of providing relevant and timely information to the public. Social Media is an avenue for stakeholders and the public to directly engage with the Town. It allows the Town to share time-sensitive information, to increase public awareness of events, notices, projects, employment opportunities, etc. It also helps to encourage public conversation and ideas, to provide an additional avenue for the public to obtain information.

This policy is required to outline and provide appropriate guidance to employees who are authorized to use social media on behalf of the Town while also informing the public of the Town's social media practices.

Council recommended that the Town of Paradise adopt the Corporate Social Media Policy CS-029 dated June 5, 2018, submitted by the Manager of Communications. The Media Relations Policy will become effective June 6, 2018.

2. Media Relations Policy

The Town of Paradise is committed to establishing and maintaining positive working relationships with the media. These relationships help to foster fair reporting and play a vital role in disseminating time-sensitive information; encouraging public conversations and ideas; providing an additional avenue for the public to obtain information; and developing and fostering stakeholder/community relationships.

This policy is required to clarify to all Town staff their responsibilities when encountering the media, and to outline appropriate guidance to employees authorized to work with the media on behalf of the Town. The policy will help the Town to maintain consistency and accuracy, ensure professionalism, minimize delays, and maintain confidentiality. The Media Relations Policy will also strengthen the Town's ability and position in building and maintaining positive working relationship with the media.

Council recommended that the Town of Paradise adopt the Media Relations Policy CS-030 dated June 5, 2018, submitted by the Manager of Communications. The Media Relations Policy will become effective June 6, 2018.

## **7. INFRASTRUCTURE & PUBLIC WORKS COMMITTEE:**

### **1. 1 Clearview Heights**

The residents of 1 Clearview Heights feel they are being negatively impacted by upgrades and are requesting that the Town purchase their property for current appraised value of \$396,160.00.

This is on the intersection of Clearview Heights and Topsail Road. The driveway for this property will be located on the approach to the roundabout however full access to the driveway is maintained. The Town will need to acquire a small parcel of property to install sidewalk of 5m<sup>2</sup>. This has been discussed with the residents.

As the property will be on the roundabout, there will be significant changes around their property. The main concern from the residents is safety of their children living on a busy intersection, considering the increased traffic generated by the connection with Mallow Drive and Clearview Heights.

The Infrastructure and Public Works Committee does not recommend purchasing the property as requested by the residents. The property is on a busy street as Topsail Road has been a main thoroughfare for many years. The roundabout will slow traffic down in the area and move traffic more efficiently. The Town needs to acquire only a small piece of property to construct a sidewalk on Clearview Heights.

Deputy Mayor Laurie stated that she is in favor of Committees recommendation not to purchase the property. All Council members are in favor of the report.

2. 2018 Water and Sewer Upgrades – Additional Funds

The Town has \$3,263,000 in Multi-Year Capital Works funding allotted for Water and Sewer Upgrades. It was expected that this funding would cover the next four streets in the Town's Water and Sewer Priority List: Sullivan's Road, O'Brien's Way, Pretty Place, and Brandywind Place.

The Town's Consultant, Progressive Engineering and Consulting, has prepared a pre-tender estimate amount of \$2,180,048 for installing water and sewer on the first four streets. This had identified a funding surplus of \$1,082,952.

Infrastructure and Public Works Committee met on May 29, 2018 and discussed this project. It was recommended to proceed with the next street on the Water and Sewer Priority List, which is Stephen's Road.

Mayor Bobbett asked if the Town has been charged engineering fees for the work based on \$3,000,000 or the \$2,000,000. Mayor Bobbett also asked about the pre-tender estimate. Director Spencer responded and stated that the pre-tender estimate is one that is developed by the engineering firm when they have the design work completed for that project. Most of the tenders are itemized prices as the consultant would outline the quantity and they would use an up to date price list for the item then they would base the pre-tender estimate on the completed design. Director Spencer stated that the tender has not gone out yet and that the pre-tender estimate could increase or decrease.

Mayor Bobbett stated the Multi-Year Capital funding was designated for water and sewer only. He asked if it could be used for road upgrading. Director Smith stated that the Town can request to use the Multi-year funding for other projects.

Mayor Bobbett asked if Council recommended that the Town of Paradise proceed with design and, if funds allow, construction of water and sewer on Stephen's Road with the additional funds in the 2018 Water and Sewer Project.

Councillor Willis stated that he is in favor of the project. He stated there are a total of 16 roads that need water and sewer; there are residents who still don't have access to Town services.

Note: Councillor Quilty left Chambers due to potential conflict of interest for an item that she has declared in the past, St. Thomas Line roundabout.

Deputy Mayor Laurie asked if the potential surplus left from the Multi-year funding could be used to fund the roundabout on St. Thomas Line. Mayor Bobbett stated that Council would have to ask permission from Municipal Affairs to use the funding because it has been allocated for water and sewer. Councillor Willis suggested, gathering the information regarding the surplus before Council makes a decision regarding Stephen's Road. Deputy Mayor Laurie is in favour of putting Stephen's Road on hold for the water and sewer project and using the surplus to fund the St. Thomas Line roundabout.

Mayor Bobbett suggested approving the funding for water and sewer for Sullivan's Road, O'Brien's Way, Pretty Place, and Brandywind Place as approved for this year and then bring back to Infrastructure and Public Works Committee and Finance Committee to discuss if the remaining money from the Multi-year funding can be utilized for the roundabout.

Mayor Bobbett stated that Council suggested delaying any further streets until it goes to tender to get an actual cost on the project.

All Council members were in agreement to delay the project until it goes to tender.

3. Roundabout at McNamara Drive, Topsail Road, Clearview Heights Landscaping at Roundabout

The Town has retained Progressive Engineering & Consulting to complete design and project management of a roundabout at McNamara Drive, Topsail Road, and Clearview Heights. The Town has approved for the Consultant to proceed with a landscaping plan for the proposed roundabout at McNamara Drive, Topsail Road, and Clearview Heights.

After some discussion with the Consultant, the Town was presented with two options for landscaping at the roundabout.

**Option 1:** Basic landscaping with sods only in the splitter islands and sods and limited planting in the centre island. With a construction cost of approximately \$35,000 - \$45,000

**Option 2:** Enhanced landscaping with planting in splitter islands, additional planting in centre islands, and landscape feature in centre Island. With a construction cost of approximately \$70,000 - \$90,000

There was \$20,000 allotted in the pre-tender estimate for landscaping, this will need to be increased based on the landscaping plan. The total pre-tender estimate is \$1,993,494. With engineering fees, the expected project cost is \$2,199,925. The Town has \$2,213,647 in funding for this project.

It is recommended that the Town proceed with basic landscaping at this time. The expected project cost is close to the available funds. The Town can decide at a later date to install enhanced landscaping features when funding permits or if tenders come back low.

Council recommended that the Town of Paradise proceed with a Basic Landscaping Design at the Roundabout at Topsail Road, McNamara Drive, and Clearview Heights.

4. St. Thomas Line Wastewater Treatment Plant Upgrades – Change Order No.11 – UV Equipment Repairs

The St. Thomas Line Wastewater Treatment Plant experienced a back-up on April 9, 2018. This caused some damage to equipment in the UV Building. The Town's consultant, CBCL, and contractor, Allied Construction Management, arranged for an inspection of the equipment in the UV Building at the time and some repairs and replacements were identified.

The repairs include electrical work and replacement of three (3) transformers at the UV Building. The change order is in the amount of \$57,778.76 plus HST.

This work is required to commission the UV disinfection system. As well, it is urgent to avoid further delay. Currently, the main building of the treatment plant is being commissioned; commissioning of the UV building will be delayed due to the back-up. This equipment is expected to take 8-9 weeks for delivery so it will likely be August before commissioning of the UV building and full operations at the Wastewater Treatment Plant.

The Infrastructure and Public Works Committee met on May 29, 2018 and recommend approval of Change Order no. 11 in the amount of \$57,778.76 plus HST.

Council recommended that the Town of Paradise approve Change Order no. 11 in the amount of \$57,778.76 plus HST for UV Equipment Repairs at the St. Thomas Line Wastewater Treatment Plant.

5. St. Thomas Line/Paradise Road/Asheln Crescent Roundabout – Delay Project

The Town has retained Progressive Engineering & Consulting and Harbourside Transportation Consultants to complete design and project management for a new roundabout at St. Thomas Line, Paradise Road, and Ashlen Crescent. This project began in 2015 as intersection upgrades with a construction budget of \$400,000. As the project progressed, the Town's Consultants proposed a roundabout at this location and completed a life cycle cost analysis compared to a signalized intersection with turning lanes. The estimated cost of the roundabout at this time was \$880,000, which included both construction and engineering costs. Town council approved the roundabout and design progressed.

During the design process, a number of stormwater issues on the street were identified and a new underground collection system was designed for the area. This includes new catchbasins, manholes, and a new storm outlet. Additionally, significant NF Power infrastructure will need to be relocated due to the layout of the roundabout.

The consultants issued drawings and a pre-tender estimate to the Town in February 2018 for approvals. The pre-tender estimate was approximately

\$1,646,800. With additional engineering hours, the project total comes to approximately \$1,864,870.

With the project cost at \$1,864,870, the expected deficit is approximately \$1,059,870. On May 16, 2018, Infrastructure and Public Works Committee joined the Finance Committee to review the project and determine if there are any available sources of funding to proceed with design and construction. The joint committee discussed and could not identify a source for funding in that amount and therefore decided to recommend delaying the project until 2019 so that additional funding can be sourced.

Council recommended deferring the decision until further information is obtained regarding the surplus from the Multi-year Funding.

Councillor Willis asked if the \$1,000,000 will be enough money to do the St. Thomas Line roundabout. Director Spencer stated that the pre-tender estimate was showing a \$1,000,000 short fall. Director Smith stated there was discussion about ability to potentially to complete the project this year given the amount of acquisitions that need to happen.

Note: Councillor Quilty left Chambers due to potential conflict of interest for an item that she has declared in the past, St. Thomas Line roundabout.

6. Drainage Repairs at 115 St. Thomas Line

Since the development of Autumn Ridge Subdivision, the property owner at 115 St. Thomas Line has experienced drainage issues at the rear right corner of their property.

In November 2015 a budget estimate provided by our Consultant at the time to construct a French drain and tie to existing infrastructure came in at \$25,000 HST incl. We recently met with three separate contractors for quotes to complete the work and the amount was must less. Three separate quotes have been obtained from local contractors to complete the work.

At the most recent Infrastructure and Public Works Committee meeting held on May 22, 2018, committee was presented with two options: the Town proceeds with the lowest quoted price submitted by First Choice Paving and Landscaping to complete the work under guidance of the Town Engineers or the Town offers the property owners the value of work quoted by First Choice Paving and landscaping so they can complete the work themselves.

Committee recommended option 2 to offer the property owners the value of the work quoted by First Choice Paving.

Council recommended that the Town of Paradise offer the property owner at 115 St. Thomas Line, \$3478.00 plus HST as quoted by First Choice Paving and Landscaping, to complete the necessary drainage repairs themselves.

7. Light Pole Replacement – Arena Parking Lot

This past winter on March 12, 2018 during snow clearing operations at the arena parking lot, an incident occurred whereby one of the Town's front end loaders damaged a light pole on the west side of the building. An electrician was called in to disconnect the power at that time. An incident report had been completed and nobody was injured during the incident.

We recently obtained three quotes from different electricians to replace the pole and lighting to match existing poles and lighting on the parking lot.

This is not a budgeted item but rather a snow clearing accident. However there is money under the 2018 Transportation Services – Winter Damage budget to carry out this repair.

At the May 22, 2018 Infrastructure and Public Works Committee meeting it was recommended that the replacement of the pole and lighting for the lowest quoted price be supplied by Sonic Electrical.

Council recommended that the Town of Paradise obtain Sonic Electrical, 1660 Topsail Road, Paradise to carry out the light pole and fixture replacement at the arena parking lot at the quoted price of \$7198.00 plus HST.

8. Preventative Maintenance – Lift Stations

The Town currently operates 21 lift stations in numerous areas of Town. Xylem is the only local provider of services for this type of equipment maintenance. The Town participated in the **Gold** Preventative Maintenance Agreement (twice per year) in the past.

A quote obtained by Xylem for this Preventative Maintenance Contract for 1 year is \$5379.25 plus HST. This is not budgeted; however there is sufficient money under the 2018 Environmental Health budget.

At the most recent Infrastructure and Public Works Committee meeting held on May 22, 2018, it was recommended to obtain Xylem for the Preventative Maintenance contract for one year at the quoted price.

Council recommended that the Town of Paradise obtain Xylem, 157 Glencoe Drive, Mount Pearl to carry out Preventative Maintenance on all Town owned lift stations for one year at a cost of \$5379.25 Plus HST.

9. Traffic Line Painting 2018

The Town recently invited tenders for the Traffic Line Painting for 2018 season. Only one company expressed interest in this tender and submitted a qualifying bid by the tender closing time. The only tender bid was supplied by Clearaway Contracting in the amount of \$250,500.00 plus HST. There are sufficient funds under the current year's budget for this service.

Mayor Bobbett asked if all Council members responded back from the email pole. Director Spencer stated that all Council had responded back.

Council recommended that the Town of Paradise ratify the decision made by Council on May 25, 2018 to obtain Clearaway Contracting, 537 St. Thomas Line, Paradise to complete the Traffic Line Painting for 2018 season for the bid price of \$250,500 Plus HST.

Note: Deputy Mayor Laurie left the chambers due to potential conflict of interest.

8. **RECREATION COMMITTEE:**

1. East Coast Trail Association Funding Request

Council recently signed a Memorandum of Understanding with the East Coast Trail Association which makes the Town a partner and member of the East Coast Trail. A letter was received from the East Coast Trail Association and they are requesting funding from the Town of Paradise to contribute to the planned upgrade to the East Coast Trail from Topsail Beach to St. Thomas Beach. The upgrade to the Trail will heighten the Trail's visibility and provide an enhanced hiking experience for users of the Trail.

The Recreation Committee is supporting the funding request to complete the portion of the Trail upgrade within the boundary of the Town of Paradise from Topsail Beach to St. Thomas Beach at a cost of \$16,700. These funds are available through the Trail Maintenance Budget.

Council recommended that the Town of Paradise approve the funding request from the East Coast Trail Association at a cost of \$16,700 HST Included to complete upgrades to the East Coast Trail within the Town of Paradise Boundary.

2. Professional Services for Peter Barry Duff Ballfield Lighting Project

Two engineering firms were contacted by the Department of Recreation and Leisure Services to provide a proposal for the analysis and design layout of the proposed lights at Peter Barry Duff Park Ballfield. Once this work is complete the engineering firm will also provide a pre-tender quote for the cost of the lighting. This piece of work needs to be completed before the Town can to go to tender.



There were two bids received with the lowest bidder being Jewer Bailey Consultants at a cost of \$10,750 + HST.

Staff are seeking approval from Council to award professional engineering services to Jewer Bailey Consultants at a cost of \$10,750 + HST to complete analysis and design layout for Peter Barry Duff Ballfield Lighting project.

Council recommended that the Town of Paradise award professional engineering services to Jewer Bailey Consultants at a cost of \$12,362.50 HST included to complete lighting design work for Peter Barry Duff Baseball Field.

3. Proposed site of Rotary Building – Paradise Park

The Town of Paradise developed a 256 Acre Park from what was a steel mill site; this is an award winning project already, and we continue to add additional features to the park. The potential location of the proposed Rotary Building will certainly impact these plans and the overall park setting. Paradise Park from a naming rights perspective is Sarah Davis Way to the south end of the Dog Park, which is referenced in the Town's Naming Rights Document, something Council has approved and is ready to roll out. Adding a building may affect the naming rights plan. The Paradise Park location has been rezoned as open space recreation as highlighted in the municipal plan, in order to consider such a building the area will need rezoning to commercial.

The Town is in the initial stages of conducting a 10 year Recreation Master Plan Review and Paradise Park will certainly be a topic of discussion during this review. There may very well be additional Recreation Facilities recommended as part of the whole consultation process in Paradise Park. Considering an additional facility as we start this process would be somewhat contradictory to the Town investing \$60,000 into the Recreation Master plan.

Staff visited the potential site next to the Gazebo which would be considered one of the entrances of Paradise Park; this area has parking for 20 or so vehicles and is a popular area both in summer and winter.

The existing Rotary Paradise Youth Community Centre can accommodate the Rotary Club for regular meetings and Sundays were allocated for Pathway Community Church when not needed for Town events.

The Directors of Planning, Recreation and Infrastructure and Public Works visited the site. The most westerly portion of the park property was discussed as a proposed site.

Although the use can physically fit on the property, the Committee discussed the appropriateness of the use within the confines of Paradise Park. If the two uses were on separate, adjacent parcels they would not be seen as conflicting. The Committee discussed the work already undertaken in the park and the work yet

to come (security fencing and accessible gate identifying Paradise Park, a comprehensive landscaping plan and a lighting plan). Seeing that the plan for the park has continued to expand to meet the growing needs of the Town, the Committee discussed the possibility that expanding recreation needs may be unable to be met at the site should a sizable portion be given over for this use.

The Planning Committee recommends that, given the potential future recreation/open space implications of the proposal, the matter should be referred to the Recreation Committee for their comments in this regard.

The Recreation Committee is recommending waiting until after the Recreation Master Plan is conducted before a building is considered for this area.

Councillor Quilty informed Council that the issue was discussed at the Planning Committee. She stated that she feels that it will not impact Paradise Park for Rotary to construct a building on the Paradise Park site. She commented that the location of the Rotary building in Paradise Park would enhance the whole area. Rotary would have a paved parking lot which would provide sufficient parking for Town activities that would be happening in the park. Councillor Quilty stated that she would support providing Rotary the opportunity to go over to the site and scope out the area.

Councillor Willis agrees with Councillor Quilty and asked if the Master Plan is an updated version or is it a new master plan. Mayor Bobbett confirmed it is a new master plan for the entire Town with a new consulting firm. Councillor Willis stated the importance of the Master Plan and wants to make sure it's conducive to what we have now and enhances the overall department.

Mayor Bobbett stated that Rotary had requested to do test holes on the site to identify if there is any unsuitable material. Deputy Mayor Laurie stated that she would be in favor to let Rotary do the test holes to see if the land is suitable so Rotary could get some answers sooner than later as the Master Plan will soon be ready to roll out for Public Consultation. Mayor Bobbett suggested informing Rotary that the Town agrees to let them do test holes on the site but even if the test holes come back positive, the Town will not be ready until the Master Plan is completed and the rezoning is determined. Director Freake stated that the Recreation Master Plan Public Consultation will start the last week in June. He also references how in the plan the space is rezoned as Open Space Recreation. Mayor Bobbett says there would be an amendment if it gets to the building stage for Rotary.

Councillor Quilty stated that it would be a good opportunity for the Town. The Rotary building could be utilized by user groups in the Town for meetings and private functions. She wants to ensure that Rotary understands that allowing them to perform test holes is not a green light to build. Mayor Bobbett responded that there are a lot of factors to consider before they have the go ahead to proceed to build.

Councillor Willis stated that if the Town gives Rotary a block of land big enough to put a building on, it would be the responsibility of Rotary to move the poles if necessary. He stated that the building parking lot would be used for Town activities which make the park more user friendly. He stated that he feels this will not take away from the Master Plan; he thinks it will enhance it.

Deputy Mayor Laurie is all for supporting Rotary but she asked if the Town is even able to make the donation of the land to Rotary. Mayor Bobbett asked if there is an application process from the Government with regards to a lease agreement. He stated that the Town is unable to dispose of Town owned land without permission from the Minister. He asked for Director Smith to follow up.

Council agreed to defer the decision until more information becomes available.

4. Funding for Lights at Peter Barry Duff Park – Email poll of Council

At the May 15, 2018 Council Meeting the Recreation Committee of Council tabled a memo outlining the status of funding for potential lighting project at Peter Barry Duff Baseball Field. Currently there is \$150,000 committed from the Town and \$150,000 from the Jays Care Foundation. The projected cost to complete the project is \$500,000.

Staff asked Council in an email poll if they support an additional \$200,000 from the Recreation Infrastructure budget to complete the lights at Peter Barry Duff Park, if no other sources of funding become available. As per Email Polling and Voting Policy responses are expected within 24 hours.

Mayor Bobbett asked Director Freake if all Council members responded back to the email poll. Director Freake confirmed that all Council did respond back. Mayor Bobbett inquired as to whether it should be included who was for or against on the email poll as it is like a public document. This should be included on the responses and copy all of Council when the vote is emailed.

Council ratified their decision to approve the request from Paradise Minor Baseball for an additional \$200,000 to complete the lights at Peter Barry Duff Park, if no other sources of funding become available.

9. **CORRESPONDENCE:**

1. Request for Funding Peter Barry Duff Entrance

Council received a letter from Elizabeth Duff regarding funding for the Peter Barry Duff Memorial Park Entrance. The Commission and Community Volunteers are asking for additional support from the Town to help fund the new entrance.

Deputy Mayor Laurie stated that this request has not been discussed at the Recreation Committee.

Council agreed to bring the request to Committee to be reviewed then bring back to Council for discussion at the next meeting.

10. **OTHER BUSINESS:**

1. Deputy Mayor Laurie stated that she had received a couple of calls regarding a huge dip on Paradise Road and Holland Place. She asked if this could be added to the list of repairs. Mayor Bobbett stated Paradise Road is being widened up to Archibald Drive. He asked if the tender has gone out. Director Spencer responded and stated that the tender has not yet gone out.
2. Deputy Mayor Laurie asked if the Town could adopt a Back In Policy for the Town employee parking lot. Mayor Bobbett suggested bringing to Infrastructure and Public Works Committee for review.
3. Mayor Bobbett asked if the Town has decided to do anything to recognize Pride Week. Director Freake stated that Pride Week is July 15-21. Mayor Bobbett stated that last year the Town painted a picnic table and there are others that could be painted. He asked Council to consider the idea to be pro-active. Deputy Mayor Laurie responded that they will add the request to the next Recreation Committee Meeting. Councillor Willis asked if there was an option for Recreation to have a flag pole for future years. Deputy Mayor Laurie stated that it will be discussed at the Communications level also.

11. Meeting adjourned at 8:12 p.m.

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Dan Bobbett, Mayor

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Terrilynn Smith, Town Clerk

**BILLS FOR PAYMENT**

**05-Jun-18**

<b>SUPPLIER</b>	<b>INVOICE</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
Atlantic Trailer & Equipment	25-Sep-46	59,685.00	Vibrotech SCM-40 Screener
Bell Aliant	INV1335326	7,240.19	Phone and internet bill
Belfor	18-Oct-52	17,581.20	Structural Cleaning - Insurance
City of St. John's	16957	33,311.85	Tipping Fees - April
City of St. John's	RF 2018-10	2,207,673.91	Fire Dept Budget share (Jan-Jun)
Clarkes Trucking & Exec.	12244	7,916.37	Ballfield Sand
Glenn Nichols Engine Services LTD.	1735	11,183.48	Parts and Labour
Glenn Nichols Engine Services LTD.	1757	9,691.13	Parts and Labour
Imprint	154673	7,209.42	Public works Summer clothing order
Imprint	157246	11,520.49	Safety Clothing
Madsen	4005300	8,224.62	Unit 70 NOX sensor replacement
Newfoundland Power	27-Apr-18	56,128.52	Power fees - april
Newfoundland Power	11-May-18	49,628.77	Electricity billed may 7 -11
Newfoundland Power	29-May-18	66,550.95	Power fees - STREETLIGHTS
North Atlantic	04-Apr-18	23,074.09	Fuel expenses - April
Xylem	3558295384	35,699.67	Repairs to flygt model 3231 pump station #10

Be it resolved that invoices in the amount of **\$2,612,319.66** be approved for payment, as submitted by the Director of Corporate Services.

Go to Agenda