

**TOWN OF PARADISE
PUBLIC COUNCIL MEETING
TUESDAY, MAY 15, 2018
TOWN HALL, PARADISE
8:00 P.M.**

PRESENT:	Chairperson	Dan Bobbett, Mayor
	Deputy Mayor	Elizabeth Laurie
	Councillor	Paul Dinn
	Councillor	Allan English
	Councillor	Patrick Martin
	Councillor	Sterling Willis
	Chief Admin. Officer	Lisa Niblock
	Director of Corporate Services	Terrilynn Smith
	Director of Planning & Protective Services	Alton Glenn
	Director of Infrastructure & Public Works	Garry Spencer
	Director of Recreation & Leisure Services	Conrad Freake
	Acting Assistant Town Clerk	Melanie Bartlett
ABSENT:	Councillor	Deborah Quilty

1. The meeting was called to order by Chairperson Bobbett at 8:00 p.m.
2. **PROCLAMATION:**

Mayor Bobbett read and signed a proclamation declaring May 15, 2018 to be Girl Guides Day in recognition of 100 years of service in Newfoundland and Labrador. Georgina Laine of Girl Guides attended the signing of the Proclamation.

Mayor Bobbett read and signed a proclamation declaring the first Saturday in June as National Health and Fitness Day.

Mayor Bobbett read and signed a proclamation declaring May 20-26, 2018 as National Public Works Week.

3. ADOPTION OF THE MINUTES:

1. **M18-144 Moved by Councillor English, seconded by Deputy Mayor Laurie to adopt the Minutes of the May 1, 2018 Committee of the Whole Meeting.**

Motion carried

Councillor Dinn informed Council that in the minutes of the May 1, 2018 Committee of the Whole Meeting, Section 5 references the Protective Emergency Management Plan which states that the Committee should be identified by name in the policy statement. The minutes should have stated the Councillors that are members of the Committee and identify them by position as indicated in the plan.

Councillor Dinn informed Council that in the minutes of the May 1, 2018 Committee of the Whole Meeting, Section 11 regarding Clearview Heights being designated as a collector street wasn't documented. The minutes will be revised to add this discussion.

M18-145 Moved by Deputy Mayor Laurie, seconded by Councillor English to adopt the May 1, 2018 Committee of the Whole Minutes with Amendments.

Motion carried.

2. **M18-146 Moved by Councillor Martin, seconded by Councillor Dinn to adopt the Minutes of the May 1, 2018 Public Meeting with changes.**

Motion carried.

Councillor Dinn stated that his decision to abstain from voting on the minutes of April 17, 2018 of the Committee of the Whole and Public Meetings was not noted in the minutes. This will be corrected.

4. BUSINESS ARISING FROM THE MINUTES FROM THE COMMITTEE OF THE WHOLE MEETING FROM MAY 1, 2018:

There was no business arising from the minutes.

5. BUSINESS ARISING FROM THE MINUTES FROM THE PUBLIC MEETING FROM MAY 1, 2018:

There was no business arising from the minutes.

6. **PERMITS:**

1. M18-147 Moved by Councillor Willis, seconded by Councillor Dinn to approve application, C2018-064, for a home based business (cancer coaching) – personal service at 34 Carlingford Street subject to eight (8) conditions.

Motion carried.

7. **COMMITTEE REPORTS:**

FINANCE COMMITTEE:

1. Accounts for Payment

M18-148 Moved by Councillor Dinn, seconded by Deputy Mayor Laurie that invoices in the amount of \$1,616,750.52 be approved for payment as submitted by the Director of Corporate Services.

Motion carried.

2. Payroll and Benefits

M18-149 Move by Councillor Dinn, seconded by Councillor Martin that the total payroll and benefits for the month of April 2018 in the amount of \$758,225.25 be approved for payment, as submitted by the Director of Corporates Services.

Motion carried.

3. Appointments and signing Authorities as per legislation

M18-150 Moved by Councillor Dinn, seconded by Councillor Willis that the Town of Paradise appoint the CAO Lisa Niblock as the Head of the Public Body as per section 109(1) of the Access to Information and Protection of Privacy Act.

Motion carried.

M18-151 Moved by Councillor Dinn, seconded by Deputy Mayor Laurie that the Town of Paradise adopt the Robert's Rules of Order in accordance with the section 24(3) of the Municipalities Act.

Motion carried.

M18-152 Moved by Councillor Dinn, seconded by Deputy Mayor Laurie that the Town of Paradise add Cathy Broydell, Manager of Finance as an authorized signing authority.

Motion carried.

Councillor English asked if the Head of the Public Body and ATTIP coordinator positions were the same. Mayor Bobbett responded that they are not the same position. Director Smith stated that the Head of the Public Body would appoint the ATTIP Coordinator. The Head of the Public Body is appointed by Council.

Mayor Bobbett suggested that in the Fall the Town should do an education piece regarding the ATTIP. CAO Niblock responded that there are plans being put in place for ATTIP training for all staff.

RECREATION COMMITTEE

1. M18-156 Moved by Deputy Mayor Laurie, seconded by Councillor Martin.

“BE IT RESOLVED that the Town of Paradise award the 700 metre Phase III Adams Pond Trail Extension to the Grand Concourse Authority at a cost of \$150,000 HST Included.”
Motion carried.

2. M18-155 Moved by Deputy Mayor Laurie, seconded by Councillor Willis.

“BE IT RESOLVED that the Town of Paradise waive room rental fee of \$200 HST Included for RBC in partnership with Vibrant Community Services to offer Canada Learning Bonds to low income families.”
Motion carried.

Councillor Dinn stated that the Royal Bank is partnering with non-profit groups and Vital Statistics to come in free of charge to help with the low income families get set up with Canada Learning Bonds.

3. M18-153 Moved by Deputy Mayor Laurie, seconded by Councillor Dinn.

“BE IT RESOLVED that the Town of Paradise give permission to the Paradise Minor Baseball Association for the use of Paradise Park for their summer baseball program.”
Motion carried.

4. M18-154 Moved by Deputy Mayor Laurie, seconded by Councillor Willis.

“BE IT RESOVLED that the Town of Paradise cover the cost of temporary fields for Paradise Minor Baseball for a total of \$7,245 HST included.”
Motion carried.

8. NEW/UNFINISHED BUSINESS:

1. Councillor Martin informed Council that during Economic Development Week Deputy Mayor Laurie and himself along with Town staff had done site visits to several new businesses in the Town. There are plans to continue these site visits during the summer. Invites will be sent out to Council for anyone who would like to attend.
2. Councillor Dinn asked how the Town could encourage greater recycling. He would like to have the Town revisit options on how to encourage residents to recycle more.
3. Councillor Dinn informed Council that the discussion on the GoBus and accessible transportation will be brought to Committee for further review.
4. Councillor Dinn stated that he had received a call from residents regarding the Clearview Heights intersection. He stated that when the traffic is coming down McNamara and turning left on Topsail Road, the pedestrians have a crossing sign, but cars are still making the left turn despite the sign. He suggested for the Town to have a look into putting in a turning arrow.
5. Councillor Dinn informed Council he had received a call from Octagon Pond Elementary regarding the Sgt. Donald Lucas Drive intersection. He stated that when the lights are red for the children to use the crosswalk, people coming out from Sgt. Donald Lucas Drive are taking a right and they are nearly striking people as they are crossing the crosswalk. Mayor Bobbett stated that the Municipal Enforcement Officers will contact the RNC to inform them about the issues surrounding the intersections and request for them to monitor the areas.
6. Councillor Dinn informed Council about the concerns from residents regarding the conditions of Joshua Street. He asked for confirmation that the street will be repaired this year. Mayor Bobbett stated that it is scheduled to be repaired.
7. Deputy Mayor Laurie asked if recycling is mandatory in the Town. Mayor Bobbett stated that it is not mandatory. This would mean bumping up the recycling rates. Deputy Mayor Laurie asked if the Town could find out why people are not recycling. This could possibly be done through a communications piece.

8. Deputy Mayor Laurie informed Council that on Sunday May 27, 2018 from 11 am– 3 pm the annual Curby Cleanup Day is taking place. There will be prizes and give-aways for people who participate. The first 50 people who sign up will receive a \$15 Cineplex card. All participates are entered in to win a \$500 Avalon Mall gift card.
 9. Deputy Mayor Laurie informed Council that she had received correspondence from residents with regards to the top of Ashlen Crescent being a dumping zone for garbage. She visited the site and informed staff of the situation. She would like a follow up from staff regarding the issue.
 10. Councillor Dinn suggested exploring the possibility of the Town having recycling events where the Town provides a vehicle on our parking lot and residents can come and dump their recycling. Mayor Bobbett responded and stated that it can be looked into.
 11. Councillor Willis informed Council that the Kinsmen's open mic night was successful. They are hoping to schedule another one the first of next month. Everyone is welcome to attend.
 12. Councillor Willis informed Council that the tournament for Shuffle Board was well attended. He thanked the staff for scheduling it and he also thanked Carl and Joyce Smith and Marie Coombs for organizing the tournament.
 13. Councillor Willis inquired about the request from the Deputy Mayor of the City for the single use bags. He asked if the letter was written. Mayor Bobbett stated a letter was written in the past supporting the ban on single use bags. Mayor Bobbett asked for Town staff to look into this further.
 14. Councillor Willis informed Council that he had attended the NEAJC on behalf of Councillor Martin. Ken Kelly from the Eastern Regional Service Board spoke on the waste and the services they provide. Shawn Martin from MAA gave an overview of how the assessments are done.
8. **M18-155 Moved by Deputy Mayor Laurie, seconded by Councillor Willis to adjourn the meeting at 8:51p.m.**

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Town of Paradise
Public Council Meeting
Tuesday, May 15, 2018
Town Hall, Paradise
8:00 p.m.

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk

**TOWN OF PARADISE
COMMITTEE OF THE WHOLE
TUESDAY, MAY 15, 2018
TOWN HALL, PARADISE
6:00 P.M.**

PRESENT:	Chairperson	Dan Bobbett, Mayor
	Deputy Mayor	Elizabeth Laurie
	Councillor	Paul Dinn
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	Director of Infrastructure & Public Works	Garry Spencer
	Director of Recreation & Leisure Services	Conrad Freake
	Acting Assistant Town Clerk	Melanie Bartlett
ABSENT:	Councillor	Deborah Quilty

1. The meeting was called to order by Chairperson Bobbett at 6:00 p.m.

2. **FINANCE COMMITTEE:**

1. Accounts for payment

Council recommended that accounts in the amount of \$1,616,750.52 be approved at the May 15, 2018 Public Meeting.

Councillor Willis asked about the Credit recovery invoice. He asked how the Town is doing with collections. Director Smith responded that the annual collection rate is usually over 95% of outstanding AR accounts. However, the first quarter has seen a decline in collection, but an increase in pre-authorized payments and postdated cheques which is likely a direct result of changes in the economy.

2. FINANCE COMMITTEE:

2. Payroll and Benefits

Council recommended that total payroll and benefits for the month of April 2018 in the amount of \$758,225.25 be approved for payment as submitted by the Director of Corporate Services.

3. Appointments and Signing Authorities as per Legislation

There have been staff changes and a new term of Council elected therefore there are several items that need to be addressed. This includes signing authorities, policy review, and appointments to various roles as per the legislation.

Council has recommended that the Town of Paradise appoint CAO Lisa Niblock as the Head of the Public Body as per section 109(1) of the Access to Information and Protection of Privacy Act.

Council recommended that the Town of Paradise adopt the Robert's Rules of Order in accordance with section 24(3) of the Municipalities Act.

Council recommended that the Town of Paradise add Cathy Broydell, Manager of Finance as an authorized signatory.

3. PERMITS:

1. 34 Carlingford Street C2018-064
Application for a Home Based Business (Cancer Coaching – Personal Service).

Council recommends approving the application with the following conditions:

1. The home based business must meet the requirements of Section 5.11 (1) of the Town of Paradise Regulations, 2016 as follows:
 - a) The dwelling unit is occupied as a residence by the applicant.
 - b) The use is clearly subsidiary to the residential use, and does not detract from the residential character of the surrounding area. The external appearance of the dwelling shall not be changed by the home based business.
 - c) No more than 25% of the total floor area of the dwelling, up to a maximum of 45 m², is devoted to the business use.
 - d) No wholesale sales are carried out and retail sales are incidental and subsidiary to the approved use.
 - e) There will not be more than two (2) non-resident employees working regularly in the dwelling.
 - f) No regular parking of more than three (3) non-resident owned vehicles will be permitted on the lot.
 - g) The lot shall have sufficient area to accommodate the parking requirements of the dwelling unit and the home based business.

PERMITS:

1. 34 Carlingford Street C2018-064 (con't)
 - h) The parking of commercial vehicles is subject to a permit being issued by Council, and subject to the Town of Paradise Commercial Vehicle Regulations.
 - i) Activities associated with the use are not hazardous, and do not cause noticeable noise, odour, dust, fumes, night lights, or other inconvenience or nuisance to the neighbouring residents.
 - j) Activities, such as the delivery or movement of goods, are limited to the hours of 8 a.m. to 8 p.m.
 - k) There will be no repair, major maintenance, dismantling, or scrapping of vehicles or heavy equipment.
 - l) There will be no storage of unsightly materials or waste outdoors.
 - m) No change will be made in the type, class, intensity or extent of the business or service without a permit.
2. All work shall be carried out in accordance with the requirements of the Regulations, the terms of this permit and all other rules and regulations of the Town of Paradise.
3. The issue of this permit does not exempt the applicant from obtaining any other permits or approvals required by law.
4. The work authorized by this permit shall not be used or occupied without an Occupancy Permit from the Town of Paradise.
5. Any placard issued by the Town of Paradise relating to the work authorized by this or any other permit must be displayed in full public view on the site.
6. The home based business will be monitored for a period of one (1) year, if any issues arise; the Town of Paradise may withdraw the home based business permit.
7. The business must be owner/operated.
8. Prior to the issuance of a home based business occupancy permit, the applicant must submit approval (or a letter of exemption) from Service NL in relation to Fire, Life Safety and Building Accessibility.

Councillor Dinn asked if the Town has looked into previous businesses or home based businesses that have been approved in a similar location. He asked if the Town is aware that there may be other businesses in the area that is creating traffic; does the Town take that into consideration when approving home based business applications. Director Glenn responded that they have done so but the requirements for each homebased business application would be sufficient to deal with the traffic that is generated from that particular business. CAO Niblock responded that the Town is able to do a search for all approved businesses in a certain area by searching the tax roll.

Councillor English asked if Mr. Saunders had contacted the resident who wrote the letter of concern as there may have been a misunderstanding of what type of home based business was going to be operating at this location. Director Glenn responded that he is unsure if Mr. Saunders had contacted the resident.

PERMITS:

1. 34 Carlingford Street C2018-064 (con't)

Mayor Bobbett requested for staff to follow up.

Councillor Willis asked if the Town stops issuing permits if there are several businesses on the same street. Mayor Bobbett stated that it never has been an issue and therefore has never been looked into.

4. PLANNING COMMITTEE:

1. Accessible Taxi's

Council has requested information on Accessible Taxi's to explore their use as a potential alternative to participating in the GoBus service that is offered in the City of St. John's and the City of Mount Pearl. Background information on potential participation in the GoBus service was provided to Council previously.

The Provincial Government operated a pilot program in 2017 which offered grants of up to \$25,000 to qualifying taxi companies for conversion of their vehicles to accommodate accessibility. The Province also offers a program to individuals of specific incomes for conversion of their own private vehicle with either full or partial funding.

Metrobus plans to make their bus services accessible through the replacement of its fleet with low-floor vehicles as the existing buses retire. Eventually, Route #30 in Paradise will be accessible but a representative from Metrobus confirmed that it will be 8-10 years before the fleet is entirely converted. Along with accessible buses the Town will require accessible bus stops which require a finished area of 1.5 metres wide and 2.5 metres deep from the curb to allow for accessible boarding and alighting. There would also need to be curb cuts somewhere along the sidewalk so that an accessible user is able to access the bus stops. These changes are relatively inexpensive.

The Town has had inquiries from residents asking if the Town will be making any type of accessible transportation available. Anecdotally, it would seem that a majority of these residents prefer the option of the GoBus because they are familiar with it, it is readily available to those qualified for the service and the cost to the rider is extremely low. The cost for a ride in an accessible taxi appears to be the same as the rate for a regular taxi. Therefore, participating in the GoBus service would appear to be the option which would most clearly meet the needs of those requiring accessible transportation. The City of Mount Pearl has 214 registered users and with a similar population, the Town of Paradise users would probably grow to be the same. The cost of participation is significant at more than half a million dollars per year.

4. **PLANNING COMMITTEE:**

1. Accessible Taxi's (con't)

Council may wish to consider encouraging one of our Paradise-based taxi companies to convert a vehicle or vehicles for full accessibility as there seems to be a market to support such an investment.

Council could also consider entering into discussions with Metrobus on what would be involved in an earlier conversion to full accessibility for Route #30. This would include the upgrade of the bus, as well as full accessibility of the bus stops. Also, adding additional run times to a fully accessible Route #30 may prove to be a method of providing accessible transportation to a majority of those who need it at a reasonable cost.

Councillor English asked for the background information on the potential preparation for GoBus. CAO Niblock will provide Councillor English with the information.

Councillor English stated that the GoBus service is \$600,000 according to the memo so it is highly unlikely that the Town would go that route and also the Go Bus is a very inefficient service, with long wait times. Mayor Bobbett stated that a person has to call in advance to book the bus. He has spoken with St. John's Mayor, Mayor Breen about the GoBus services and he says that the demand is overwhelming. Some users take a taxi or get dropped off inside city boundaries so that they can avail of the services. He stated that the City of St. John's has been doing a significant review. CAO Niblock has been in conversation with the City and they recommend not joining into the GoBus structure as it is right now. The review that they are doing is helping them recognize the weaknesses that are in the policy currently and they are having a difficult time scaling the policy back. Mayor Bobbett stated he has received calls from residents regarding the GoBus services and he has told them that the Town is reviewing the options and will let them know when the review is completed.

Councillor Dinn asked if the Town has any stats on the users that would avail of the GoBus services and the MetroBus accessible busing. Mayor Bobbett responded that there has been no stats obtained but from the discussions he has had with residents, the door to door service is preferred.

Deputy Mayor Laurie asked if there are any taxi licences available for the Town. Director Glenn responded that there are taxi licences available. She also asked that if a taxi is able to be converted into an accessible taxi would they be required to have the same taxi licence as a non-accessible taxi or would they be required to have a different type of taxi licence. Director Glenn stated that taxi regulations don't mention accessible taxis; therefore if the Town wanted to make that change to the taxi regulations they are able to do so.

5. **ECONOMIC DEVELOPMENT COMMITTEE:**

There were no reports for this meeting.

6. **COMMUNICATIONS COMMITTEE:**

There were no reports for this meeting.

7. **INFRASTRUCTURE & PUBLIC WORKS COMMITTEE:**

There were no reports for this meeting.

8. **RECREATION COMMITTEE:**

1. Extension of Adams Pond Trail

There was \$150,000 allocated in the 2018 budget to continue with the development of the trail around Adams Pond. The Grand Concourse Authority has confirmed that this amount will complete 700 metres of the trail.

The Recreation Committee reviewed two options of trail development and recommends the development on the North side of the trail. The Planning and Protective Services Department has done extensive work to obtain permission to continue with the trail as part of their application to crown lands.

It will need to be considered in the 2019 Budget to allocate funds to complete the entire trail.

The Recreation Committee recommends awarding the trail work to the Grand Concourse Authority to complete as per their mandate. Council recommended that the Town of Paradise award the 700 metre Phase III Adams Pond Trail Extension to the Grand Concourse Authority at a cost of \$150,000 HST included.

Councillor Dinn asked why the north side of the trail was selected. He stated that the southwest side is more populated with the wharfs that need to be removed and completing that section first might alleviate some of the concerns. Deputy Mayor Laurie responded that they chose the north side of the trail first because there are no homes directly next to the area and staff would be able to get through that area much faster.

Mayor Bobbett stated that completing the north side first gives the Town time to work on the wharf concerns which have been ongoing since last summer. CAO Niblock clarified that the wharfs that are located there are not accessible and therefore there would be no removal of the wharfs this summer.

8. RECREATION COMMITTEE:

1. Extension of Adams Pond Trail (con't)

Councillor Dinn stated that the longer the wharfs stay, the more difficult it will be working with the residents to have them removed. He feels that the north side seems to be the easiest route to take with the least obstacles but in terms of the population on the southwest side that will use that trail it makes more sense to complete that section first. Mayor Bobbett asked if Town staff is able to start with the southwest side of the trail to eliminate the wharfs. Director Freake responded that if the development went to 700 metres on that side than it would take you to the end of Lanark Drive which is undeveloped and currently a dead end. Eventually the trail will be completed which will connect the trail to the developed streets.

Councillor English asked for clarification that the wharfs that are inaccessible are in the area of Lanark Drive. Director Glenn responded and stated that he is unaware of the location at this time.

Councillor Martin asked if the wharf removal and trail would be completed this year if the Town decided to start the work on the southwest side. Director Freake commented and stated that the Grand Concourse Authority will be completing the work; a site visit will have to be made to make that decision and determine how many wharfs are there. The approach would be put the trail in first and then access each wharf.

Council agreed that the southwest side of the trail be completed first.

2. Peter Barry Duff Park Lights

There was \$500,000 allocated in the 2018 budget for recreation infrastructure. Further to this, Council made a motion to allocate \$150,000 of the \$500,000 for lights at Peter Barry Duff baseball field. The Paradise Minor Baseball Association has recently been informed that they were successful in being awarded a Field of Dreams grant in the amount of \$150,000 from the Jays Care Foundation. Paradise Minor Baseball has reached out to all levels of government in hopes of obtaining additional funds as the cost to complete the project is approximately \$500,000. The association has until June 5th to determine if the project can be carried out in its entirety.

If Council wishes to further support this project to complete the lights at Peter Barry Duff Memorial Park, an additional \$200,000 would need to be allocated as the overall budget for the project is \$500,000. Currently there is \$300,000 available which includes \$150,000 from the Paradise Minor Baseball Association and \$150,000 from the Town of Paradise.

8. **RECREATION COMMITTEE:**

2. Peter Barry Duff Lights (con't)

Councillor Dinn stated his concerns regarding the minor baseball funding. He asked if the Finance Committee can provide an update at the next Committee meeting on where they are with the Paradise Minor Soccer Association in terms of leveraging other funds before Council decides to allocate the funding. Director Freake stated that Jennifer Penney, the Town's Economic Development Officer, has been in discussion with ACOA on the initial funding that they were working on with the Province. This funding was supposed to be released in April, but has now been delayed until November 1. Councillor Dinn suggested that Director Freake reach out to the Soccer Association and let them know about the delay in the ACOA funding. Director Freake stated that the Soccer Association is aware. Councillor Dinn recommended using what the Town needs from the recreation infrastructure allocation to get the lights completed on the field. Mayor Bobbett suggested allocating a similar amount going forward for the Multi-sport field for the 2019 fiscal year.

Councillor Willis asked if the Town has had the opportunity to look into the Socio Economic Funding. It's a separate funding from ACOA. This funding is for infrastructure and Recreation.

Councillor Martin stated that if there are other funding sources available than they should be utilized before the Town allocates their funding.

Deputy Mayor Laurie asked when the Paradise Minor Baseball Association will be informed of the decision. Director Freake responded and stated that the Association needs to have their signed agreement sent back to the Jays Care Foundation by June 5, 2018. Director Freake requested that Council's consideration would be to encourage the Association to keep looking for additional sources of funding and if they are unable to obtain funding from other sources that the Town would allocate the additional funds. Director Freake suggested writing a letter to the Association informing them that once they have exhausted all other sources of funding then the Town will contribute. CAO Niblock suggested writing a letter to the Soccer Association to inform them of the decision of Council and the delay in the ACOA funding till November.

Mayor Bobbett asked if Council is willing to allocate the additional \$200,000 to complete the lights for this year. CAO Niblock responded and asked if Council would like for the letter to be written stating that Council is going to make the commitment to the Paradise Minor Baseball Association with the expectation that the Association will continue to try to seek out other methods of funding.

Councillor Dinn questioned if the Association actually needed the decision from Council by June 5, 2018. Director Freake responded that he has been in consultation with the Jays Care Foundation and they stated that the ideal date is

8. **RECREATION COMMITTEE:**

2. Peter Barry Duff Lights (con't)

June 5, 2018 but would like to have it completed August 8, 2018, with the committed project completed within 2018. CAO Niblock asked what could happen with the funding if the Town doesn't commit to the project before June 5. Councillor Dinn stated that if the Town indicates the commitment at this time he is concerned that the Association will stop looking for other pockets of funding. CAO Niblock responded that staff can also be looking for funding opportunities and complete applications on their behalf. Mayor Bobbett asked if Council has decided to support the commitment.

Council agreed to support the project with additional funding.

Councillor English asked if the Association has funds of their own that they can put towards the project. Director Freake stated that they operated in the deficit last year and they had to raise their registration fees to operate for this summer.

3. RBC Rental Request

RBC is looking to book a room at the Paradise Double Ice Complex on June 12, 2018 to hold a full day session to meet with residents of Paradise that qualify for Canada Learning Bonds (CLB). There are approximately 2000 families in Paradise that qualify but are not taking advantage of the service. RBC is working with Vibrant Community Services, a non-profit organization, to help low income families set up a CLB. Vital Statistics, Canada Revenue Agency and RBC mobile bankers will be on-site to work with families to assist them in setting this up. With the initial set up of a CLB families will receive \$500 and an additional \$100 annually to help with their children's education. Contact has been made with RBC that a room is available at the Paradise Double Ice Complex.

Council recommended that the Town of Paradise waive the room rental fee of \$200 HST included for RBC in partnership with Vibrant Community Services to offer Canada Learning Bonds to low income families.

4. Temporary Baseball Fields at Paradise Park

Paradise Minor Baseball numbers have grown substantially over the past few years and they have become the 2nd largest association in the Province. Again this year as a short term measure minor baseball have requested the use of Paradise Park. There is a challenge on available field time and it has been discussed to put four temporary fields at Paradise Park for the summer. The cost for the temporary fencing is \$3,622.50 per month for a total of \$7,245 for the two months. Last year this was implemented and worked out very well. It was a great way to showcase Paradise Park and did not impact other users in enjoying all the

8. RECREATION COMMITTEE:

4. Temporary Baseball Fields at Paradise Park (con't)

amenities and greenspace. Their program will run from June 18th – August 30th and will run from Sunday to Thursday only from 4:30 pm to dusk.

The cost for the temporary fields would come from the regular operating budget.

Council recommended that the Town of Paradise give permission to Paradise Minor Baseball to use the Paradise Park for their summer baseball program.

Council also recommended that the Town of Paradise cover costs of temporary fields for Paradise Minor Baseball for a total cost of \$7,245 HST included.

9. CORRESPONDENCE:

1. Gym Rental for Graduation

The Town received a letter from a Daycare Owner requesting a reduced rate for the gym rental for their annual preschool graduation. CAO Niblock stated that it was brought to their attention last year because it was the first year the new donation policy was put into place and that the owners of the preschool were notified of the new policy. The owner of the business sent a letter to Council last year and Council agreed to waive the rental fee for one more year because they were renting the Town's facility for over 30 years. A memo to that regard was sent out last year to notify the Daycare that this would be the last year that Council would agree to let them use the gym free of charge.

Councillor Dinn stated that it was the previous owner that was used to having the free rental and now the Daycare is under new ownership so there should be no expectation of a free rental.

Council refused the request to reduce the rate of the gym rental for the preschool graduation.

10. OTHER BUSINESS:

1. ALRE Properties Inc. is in the process of obtaining all the necessary permits and approvals to build a 90,000 square foot plaza at the intersection of Topsail Road and McNamara Drive. They have submitted a letter to Council requesting Council grant them an excavation permit in order to undertake site excavation and installation of rock pads. If Council agrees to this request ALRE Properties Inc. accepts the liability of proceeding with the work before obtaining the final development approval from the Town. Director Glenn stated this is outside the normal procedure as the normal procedure would be to obtain your development approval first and then your excavation permit. Councillor Dinn asked if the letter is sufficient enough for ALRE

10. **OTHER BUSINESS:**

Properties Inc. to accept liability for the work to be completed without the proper permits. CAO Niblock responded that she will look into this. Director Glenn stated that this is similar to other commercial entities that the Planning Department has been dealing with, with the only difference being the size of the lot.

Councillor Dinn asked if the Town has given commercial properties excavating permits ahead of development approval in other situations and Director Glenn stated the Town has done it previously upon request with written letter to Council.

CAO Niblock responded that if the letter wouldn't suffice for liability than the Town could get legal to prepare something.

2. Councillor English asked to see the financial statements from the Paradise Minor Baseball Association before the Town decides to commit to additional funding.

Councillor Dinn commented that if the Town is going to donate a significant amount of money to a group on an annual basis than the Town should be able to request their financial statement. Councillor English responded that it should be a requirement for all organizations.

Deputy Mayor Laurie asked that once the Town receives the financial statements from the organizations how will the Town determine if they are qualified for the donation. Mayor Bobbett responded that the Town is there to support all the recreational activities and will assist when necessary.

All Council members were in agreement to request financial statements from organizations before deciding to fund their programs.

3. Councillor English asked for an update regarding the theft at the Paradise Double Ice Complex. CAO Niblock responded that she has spoken with the RNC and they informed her that there will be no report coming back to the Town. The ATM that was stolen did not belong to the Town and the doors were covered under the Town's insurance. Mayor Bobbett responded and asked if the Town should continue to have the ATM machine. Councillor Dinn responded that a lot of people do utilize it and stated that if another ATM provider wanted to put a machine at the complex that it should be moved out of the sight line and have it placed in the wall instead of standalone. Councillor Dinn also asked if there was security staff on site during the break in. CAO Niblock responded that there was no security staff on site. She also stated that RNC informed her that the camera footage was useful in identifying the persons involved and that the investigation is still ongoing.

Councillor Willis stated that if another ATM is installed that the Town should consider installing posts along the front of the building as this, as well as, other

10. **OTHER BUSINESS:**

valuables are in the facility. Mayor Bobbett responded and stated that it is as good idea as long as it doesn't impeded any accessibility components of the building. He suggested for the Town staff to review.

Councillor Dinn suggested that the post could be used to put around the ATM machine as well.

Mayor Bobbett asked if there is audible alarm that goes off when there is a break in. Director Freake confirmed this.

11. Meeting adjourned at 7:25 p.m.

Dan Bobbett, Mayor

Terrilynn Smith, Town Clerk

PP

BILLS FOR PAYMENT
May 16 2018

SUPPLIER	INVOICE	AMOUNT	DESCRIPTION
Allied Construction Management Inc.	1518	268,741.72	St Thomas Line Wastewater Treatment Plant Upgrades Claim #7
Allied Construction Management Inc.	1725	624,840.53	St Thomas Line Wastewater Treatment Plant Upgrades Claim #6
Bell Aliant	INV1071230	6,730.55	Business Phone and Internet and IT Services April 2018
Black & McDonald	80-872986	95,087.88	Signalized Intersection Upgrade - Work Completed to Mar 26
Black & McDonald	80-864345	54,452.73	Signalized Intersection Upgrade - Work Completed to Feb 23
CBCL Limited	450551	74,936.88	Professional services in connection with St Thomas Line WWTP upgrades
City Concrete LP	PRF 01/05/2018	6,609.86	Refund for Road Cut - Non shrink Fill to new policy - Part 2 at Christopher Street
City of St. John's	RW 201712A-3	20,252.62	2017 Adjustment for Operating Costs & Capital Expenditures
City of St. John's	RWW 2017-01	171,971.11	Town's share of 2017 Regional Waste/Water
Credit Recovery Ltd	3026M/0318	6,202.91	March collection fees
Glenn Nichols Engine Services Ltd	1756	14,079.14	Unit #64 Repairs to Regen System (Parts & Labour)
MDB Insight Inc.	302-006-01 CED	6,762.00	Triage BR+E Project (60% of total project fees)
Metrobus	10432	27,112.66	Transit Service Cost March 2018
Metrobus	10407	24,880.99	Transit Service Cost February 2018
Newfoundland Exchequer	Period Ending Apr 30, 2018	13,297.00	Health & Post-Secondary Education Tax
North Atlantic	2018.04.30	23,074.09	Fuel April 2018
Progressive Engineering & consulting Inc.	2017-059-2	16,021.46	Design - 2018 Water & Sewer Upgrades
Progressive Engineering & consulting Inc.	2018-007-1	17,242.99	Pre-design & Topo Survey - Paradise Road Upgrades Ph 3
Ricoh	TOR18040617	9,792.00	Data Upload of Town's Civic Files
Spectrum Investigation and Security Limited	IN28872	6,844.69	Security Services April 2018
Spectrum Investigation and Security Limited	IN28818	6,835.17	Security Services March 2018
StratCan Industries Inc.	20131178	115,000.00	Installation of MegaDome Salt Storage Building
Telus	26244756-1804	5,981.54	Mobile Services - April

Be it resolved that invoices in the amount of
be approved for payment, as submitted by the Director of Corporate Services.

\$1,616,750.52